

# Memorandum

To: City Council Economic Development Committee and City Manager

From: Sean Hawkins, Economic Development Manager  
Joseph Calhoun, Planning Services Manager  
Joe Rosenlund, Streets and Traffic Operations Manager

Date: August 24, 2017

Subject: Ad Hoc Committee for Truck Routes Proposal

At the July 27, 2017 Council Economic Development Committee meeting, the issue of establishing truck routes in the City of Yakima was discussed in a presentation by Planning Services Manager Joseph Calhoun. At the direction of the Council Members in attendance (Coffey, Cousens and A. Gutierrez) City staff was requested to work on a proposal to create an Ad-Hoc Committee to review the potential truck routes, gain feedback from effected parties and make final recommendations back to the full City Council. The attached proposal was reviewed favorably at the August 24, 2017 Council Economic Development Committee where Council members Coffey and A. Gutierrez recommended it be forwarded the full City Council for consideration.

The information below is a draft view about how the truck route evaluation process could be conducted. City staff seeks guidance from the Yakima City Council on the proposed process and the attendee invite list to be included.

**Attendees:** A combination of City Staff (Joseph Calhoun and Sean Hawkins), a representative from the Yakima Police Department, Council Economic Development Committee and the business community would convene to discuss this issue. City staff recommends inviting representatives from the following local and regional businesses:

1. Haney Trucking
2. Washington Fruit
3. YCH Hops
4. John I Haas Hops
5. Roche Fruit
6. Borton Fruit
7. Congdon Orchards
8. Walmart
9. Safeway
10. Cisco
11. Pepsi & Coke
12. Beer Distributors
13. Shields Plastic

**Timing:** While we are anxious to begin this process as soon as possible, at the same time the months of September and October are the busiest time of year for trucking companies due to Apple and Hop Harvest in the Yakima Valley. November may be the time to schedule the first session but we will report back after outreach to the business community. We anticipate this committee will have to meet up to three times to firm a final recommendation to the City Council for possible approval.

**Proposed Agenda:**

1. Why the need for truck routes within City limits of Yakima?
2. Proposed truck route options
3. Best strategy for implementing routes and communication to effected parties
4. Enforcement of the truck routes
5. Signage for the routes
6. Feedback from participants

A packet of information will be provided for review to all parties in advance of the first meeting of the Ad-Hoc committee.