

Yakima City Council Committee Minutes

**Neighborhood & Community Building Committee
(NCBC)**

Council Chambers, City Hall

June 16, 2016

Committee Members	Staff	Others
Councilmember Dulce Gutiérrez (Chair)	Jeff Cutter, Interim City Manager	Luz Gutiérrez
Councilmember Avina Gutiérrez	Joan Davenport, Community Dev. Director	Phill Mattoon
Councilmember Carmen Méndez	Scott Schafer, Public Works Director	Robert Strader
	Ken Wilkinson, Parks & Recreation Manager	
	Jenise Sanders, Parks Admin Asst	
	Sara Watkins, Senior Asst City Attorney	
	Archie Mathews, ONDS Manager	
	Cally Price, Executive Secretary CMO	

Chair D. Gutiérrez called the meeting to order at 2:00 p.m.

Introductions – Everyone in attendance provided a brief introduction.

1. Exploratory Committees – Watkins reviewed the Bicycle/Pedestrian Committee and exploratory committees' descriptions. The exploratory committee formats are consistent with the Bike/Pedestrian with an application process, seven members, and one of the members serving as the secretary.

Bike/Pedestrian Committee – the policies and procedures for the Bicycle/Pedestrian Committee will be the same as they were in the past. No substantial changes were made.

Equal Rights Committee – Watkins provided a summary of the Equal Rights Committee's policies and procedures. The appointment term was changed from two years to one year. D. Gutiérrez stated that the committee's temporary name should be Ethics and Human Rights Committee.

Community Integration Committee – Watkins provided a summary of the Community Integration Committee's policies and procedures. D. Gutiérrez added that the application format will be the same as it is for other boards and commissions.

The City will begin advertising for the new committees immediately.

2. Update on Parks report – Wilkinson reviewed the 2015-2016 capitol project and purchases list. While several items have already been completed, a few items Wilkinson highlighted were item #7 Randall Park Restroom #2 that is on hold at this time and the climbing wall at Lions that was needed to replace the high dive.

Wilkinson displayed a photo of what the new McGuinness Park playground equipment might look like.

A. Gutiérrez asked if the incinerator at Kiwanis Park could be used for storage or any other purpose. She questioned if it qualifies as a historic building. Wilkinson said it could not be used for storage and offered to give a tour if people were interested. She would also like to see some multi-functional equipment at the parks. Wilkinson will research costs.

D. Gutiérrez would like to see additional tables and benches in the parks. Wilkinson indicated that parks has some tables and benches they could use at McGuinness Park.

Wilkinson gave the Committee an update on Cherry Park. Codes Administration has been working with the adjacent property owners to clean their property up. A. Gutiérrez asked if there could be a fence around the basketball court. Wilkinson will research costs and materials.

A draft copy of the 2016 Parks survey was distributed to the Committee members for their review. Council members were encouraged to review the survey and provide any feedback. Wilkinson also distributed a copy of the agreement with Perry for soccer field use. This will be added to the next agenda so Committee members have time to review and prepare questions.

3. Equity Assessment Status – Six month timeline – Davenport reported on the equity assessment status. The timeline is identified and letters to the schools should be mailed in July. The inventory assessment should be complete in August. The equity assessment will be on the next agenda for further discussion.

4. Board appointed reports

Comprehensive Plan Update – Davenport reported that the deadline for land use changes passed and 15 applications were received.

Homeless Network – Méndez reported that the committee did not meet and they are looking at some other options. Davenport added that Yakima Valley Conference of Governments and Yakima Neighborhood Health Services are looking at a couple different projects.

Parks and Recreation Commission – D. Gutiérrez reported that there wasn't a quorum at the last meeting so she did not have anything new to report.

Southeast Community Center – A. Gutiérrez reported that she is the liaison and attended the open house. The food bank is a huge success. They showed a video that should be added to the City's website.

Historic Preservation – A. Gutiérrez reported that the meeting will be the following week so she will have an update at the next Committee meeting.

5. Other business

New items referred to NCBC

Tree City USA – Davenport reported that the arboretum is excited about working with the City on obtaining a Tree City designation. Arboretum staff should be invited to the next meeting.

Outdoor displays/mannequins – D. Gutiérrez stated that this item is going to the Planning Commission for recommendation to the full Council.

Request to authorize HOME funds for rehab of multi-family housing – Mathews reported that funds are available for a couple different housing units. Yakima Housing Authority and Habitat for Humanity have a couple projects eligible to receive funds under the HOME guidelines. The Council would like to see what the HOME funding requirements are.

Recap of deliverable for next NCBC meeting

Davenport reviewed her list of action items for the next meeting.

- Send all materials out prior to the meeting
- Add equity assessment to the July meeting
- Update on the water at Millennium Plaza
- Add the SECC video to the City's website
- Bring the Tree City representatives to the next meeting
- Provide HOME program guidelines
- Provide fence estimate for basketball court at Cherry Park
- Provide estimate for tables and benches at parks
- Tour of incinerator
- Look into Transit & Transportation Committee background
- Look into Choice Neighborhood HUD grant
- Parks provide per capita street tree spending

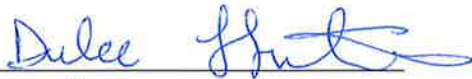
D. Gutiérrez stated that if interpreter services are needed they should be requested at least 24 hours in advance.

6. Audience participation

Phil Mattoon thanked Council for reestablishing the Bicycle/Pedestrian Committee. Transportation and Transit should fall under this Committee. Committee members asked that the past history of the Transit & Transportation Committee be provided.

Luz Gutiérrez reviewed a grant opportunity the City should consider next year. Choice Neighborhood grant funds are available through HUD and the City's Washington DC lobbyist should be able to assist with this. Grant awards are up to \$2 million.

Approved by:



Date Approved: 08/18/16

Prepared by: Cally Price, Assistant to the City Manager