



City of Yakima/Yakima County

SOLE SOURCE JUSTIFICATION (revised May, 2012)

Your Name: Mark Soptich

Your Department/Division: Fire

Your Phone: 509-576-6747

Requisition Number: PR 15448

Requested Vendor: Benz Air Engineering Co. Inc.
7959 SW Cirrus Drive

Cost Estimate (including TAX): \$37549.00

Vendor's Address: Beaverton, OR 97008

Vendor E-Mail & Website: Kevin Marple
<kmurple@benzco.com>

Vendor Contact Name: Kevin Marple

Vendor Phone: 503-596-2561 ext. 203

1. What are you purchasing? Describe the product, service or system. Attach all information (Quotes, etc.):

Equipment to install a Nedermen system which removes toxic exhaust fumes from the apparatus bay at St-96.

2. Is this product/service available only through one vendor? ☐ NO ☒ YES

If yes, attach documentation that supports the screening process you performed to confirm.
(e.g. Internet Screenshots, etc.)

3. Is this a one-time purchase? ☒ NO ☐ YES If NO, explain.

This purchase is for all of the equipment to install a complete exhaust system. There will be other times when replacement parts are required for this or one of our other 5 stations which has the same type/manufacture of the system.

4. What efforts were made to assure the City/County is receiving the lowest or best price possible? Describe

Our purchasing department conducted the research.

5. ARE FEDERAL FUNDS BEING USED? ☒ NO ☐ YES

If Federal Funds are being used, a Cost Price Analysis prior to requesting Sole Source MUST also be attached.

6. Below are eligible reasons for sole source. Check all boxes below that apply to your sole source situation and attach any useful documents to justify the sole source. List who you contacted, what they said and how you verified their accuracy.

☒ **Compatibility to existing City/County standard or to existing equipment, inventory, systems, data, programs or service.** Describe. List efforts to find other sources (attach documentation, e.g. Internet Screenshots, etc.).

This is the same manufacture used at our other 5 fire stations.

☐ **Patented product.** Attach documentation to confirm propriety (patent letter, etc.)

☒ **Only authorized Service Provider, Repair and/or Warranty Services.** Attach proof in writing from the MANUFACTURER (not the vendor) confirming there is only one dealer authorized to sell/service in our area. Is written certification attached? ☐ NO ☒ YES

☐ **Unique design:** Requires unique features that are essential, aesthetic requirements, or not practical to match to existing design or equipment. Describe.

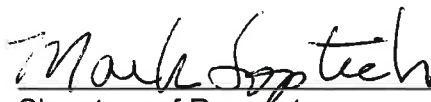
☐ **Delivery Date:** Only one supplier can meet required delivery date: Describe why the delivery date is critical and list efforts to find other suppliers to meet the delivery date.

☐ **Special Market conditions:** Can be used to purchase items at auction (RCW 39.30.045) or other items that are offered at a very favorable price and will be sold before and entity will have a chance to complete the bidding process (e.g. a flood is coming and you must obtain sandbags immediately), or only one supplier can meet required delivery date (describe why the delivery date is critical and list efforts to find other suppliers to meet the delivery date).

☐ **Other:** Please describe:

STATEMENT OF NEED:

My division's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the City/County. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.



Signature of Requestor

Jun 8, 2016

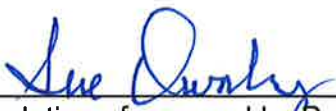
Date



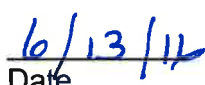
Signature of Department Head



Date



Recommendation of approval by Purchasing Mgr.



Date

Approval by Executive

Date

Please complete entire form and forward to Purchasing.