

Contract Supplemental Agreement

| | |
|--|--|
| Supplemental Agreement Number: 1 | Organization and Address: HLA Engineering and Land Surveying, Inc. 2803 River Road Yakima, WA 98902 |
| Original Contract Number: 2022-192 | Execution Date of Supplement: |
| City Project Number: AT 2612/2619 | Completion Date of Supplement: December 31, 2024 |
| Project Title: Nob Hill Boulevard Resurfacing and Pacific Avenue Sidewalk Improvements HLA Project No. 22145C | Original Amount Payable: \$306,710 |
| Revised Amount Payable this Supplement: | \$537,610 (Increase of \$230,900) |

Supplemental Agreement No. 1

The City of Yakima (CITY), Washington desires to supplement the Original Contract No. 2022-192 entered into with HLA Engineering and Land Surveying, Inc. on October 19, 2022, by Resolution No. 2022-141. All provisions in the basic contract remain in effect except as expressly modified by this supplement. The changes to the Agreement are described as follows:

Exhibit A: Scope of Services

The attached Exhibit A - Scope of Services for additional tasks to be performed as part of this Supplemental Agreement include Construction Engineering services associated with eighty (80) contract days.

Exhibit B: Construction Fees

Payment for this supplemental work, as shown on Exhibit B is not to exceed \$230,900, bringing the total amount of the Agreement to \$537,610 (Original Task Order Amount of \$306,710 plus Supplement No. 1 amount of \$230,900).

Exhibit C: Schedule of Rates

Exhibit C shall be supplemented with the attached 2023 calendar year schedule of rates for the completion of the Agreement for Professional Services.

If you concur with this supplement and agree to the changes as stated above, please sign the appropriate spaces below and return to this office for final action.

By: _____

By: _____

Consultant Signature

City Manager Signature

Date

EXHIBIT A

Scope of Services

Nob Hill Boulevard Resurfacing and Pacific Avenue Sidewalk Improvements Project

Project Management

1. Provide monthly status reports and invoices for work performed.
2. Maintain project files for Agency review.

Assumptions:

1. City will prepare funding reimbursements.

Construction Engineering and Administration

(The construction contract duration is eighty (80) working days. The fee estimate assumes each working day consists of twelve (12) hours per day.)

Coordinate and facilitate preconstruction meeting, including preconstruction agenda and meeting record.

Prepare and issue Notice to Proceed to Contractor.

Furnish the field survey crew to set horizontal and vertical control for the project.

Provide staking for construction, including but not limited to structures, curb and gutter, sidewalk, subgrade elevations, signing, and pavement markings.

Provide submittal review for project materials as provided by the Contractor per the specifications. Maintain submittals list for duration of project.

Respond to Contractor Request for Information (RFI).

Administer construction meetings anticipated once per week during the duration of improvements.

Furnish a qualified resident engineer (inspector) to observe construction and be at the project site during all significant work. The resident engineer shall provide surveillance of construction for substantial compliance with plans and specifications. It is anticipated the Contractor may perform asphalt paving work at night and concrete curb/sidewalk work during the day, requiring two shifts to observe construction.

Prepare daily progress reports.

Prepare weekly statements of working days.

Consult and advise the Agency during construction and report of the completed work with Agency representatives.

Review acceptance sampling and testing for construction materials.

Perform measurement and computation of pay items.

Recommend progress payments for the Contractor to the Agency.

Prepare proposed contract change orders and/or force account computations as required.

Conduct final inspection with the Contractor, Agency, and HLA, and prepare punchlist of items to be addressed by the Contractor and provide to the Agency.

Prepare and furnish reproducible record drawings and field notes of completed work in accordance with project field records.

Prepare administrative documents to the appropriate agencies which have jurisdiction over funding, design, and construction of this project.

Monitor the Contractor and Subcontractor's compliance with State labor standards during the construction phase of this project, including requests to sublet, intents to pay prevailing wages, affidavits of wages paid, employee wage interviews, and issuing letters of non-compliance and/or missing documentation.

All project communications including owner, Contractor, utilities, and others shall be directed through HLA.

Prepare and submit recommendation of project acceptance and Notice of Completion of Public Works Contract (NOC) for Agency review and processing.

EXHIBIT B

Construction Fees

The following spreadsheet shows the estimated time and expenses to perform said services. The maximum amount of compensation to the ENGINEER shall not exceed the amount indicated, but the ENGINEER reserves the right to move fee and hours between tasks as necessary to complete the PROJECT.

| Project Title: Nob Hill Boulevard Resurfacing and Pacific Avenue Sidewalk Improvements | | | | | | | | | | | |
|--|---|----------------------------|---------------------|--------------------|------------------------|---------------------|-----------------------------|----------------------------|--------------------------|--------------|-------------------|
| Client: City of Yakima | | | | | | | | | | | |
| Date: March 21, 2023 | | | | | | | | | | | |
| Task No. | Task Description | ENGINEER'S HOURLY ESTIMATE | | | | | | | | Total Hours | Task Direct Costs |
| | | Senior Principal Engineer | Project Engineer II | Project Engineer I | Licensed Land Surveyor | Two Man Survey Crew | Resident Engineer/Inspector | Contract Administrator III | Engineering Technician I | | |
| | | \$250 | \$184 | \$165 | \$181 | \$256 | \$136 | \$151 | \$97 | | |
| 1 | Prepare and Issue Notice of Award | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 3 | \$486 |
| 2 | Conduct Pre-Construction Meeting | 2 | 2 | 2 | 0 | 0 | 2 | 2 | 0 | 10 | \$1,772 |
| 3 | Prepare and Issue Notice to Proceed | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 3 | \$585 |
| 4 | Field Survey Crew for Horiz/Vert Control | 0 | 1 | 0 | 10 | 60 | 0 | 0 | 2 | 73 | \$17,548 |
| 5 | Materials Submittal Review | 2 | 8 | 2 | 0 | 0 | 4 | 2 | 4 | 22 | \$3,536 |
| 6 | Weekly Construction Meetings (1x/16wk) | 4 | 16 | 8 | 0 | 0 | 16 | 16 | 0 | 60 | \$9,856 |
| 7 | Construction Observation (80d) | 4 | 80 | 8 | 0 | 0 | 960 | 0 | 4 | 1056 | \$147,988 |
| 8 | Field Inspection Reports | 0 | 8 | 0 | 0 | 0 | 80 | 30 | 0 | 118 | \$16,882 |
| 9 | Weekly Statement of Working Days | 2 | 2 | 0 | 0 | 0 | 8 | 8 | 8 | 28 | \$3,940 |
| 10 | Materials on Hand | 0 | 4 | 2 | 0 | 0 | 4 | 4 | 0 | 14 | \$2,214 |
| 11 | Prepare Monthly Progress Pay Estimates | 4 | 8 | 4 | 0 | 0 | 0 | 20 | 0 | 36 | \$6,152 |
| 12 | Review Materials Testing Results for Compliance with Contract | 0 | 8 | 2 | 0 | 0 | 2 | 2 | 0 | 14 | \$2,376 |
| 13 | Prepare and Submit Change Orders | 2 | 4 | 2 | 0 | 0 | 0 | 4 | 0 | 12 | \$2,170 |
| 14 | Review State Labor Standards Compliance | 0 | 2 | 0 | 0 | 0 | 0 | 4 | 8 | 14 | \$1,748 |
| 15 | Conduct Final Walk-Through/Prepare Punchlist | 2 | 4 | 2 | 0 | 0 | 4 | 8 | 0 | 20 | \$3,318 |
| 16 | Project Closeout | 2 | 8 | 4 | 0 | 0 | 8 | 16 | 0 | 38 | \$6,136 |
| 17 | Record Drawings | 0 | 2 | 1 | 0 | 0 | 8 | 4 | 0 | 15 | \$2,225 |
| Labor Subtotal | | 25 | 159 | 37 | 10 | 60 | 1096 | 123 | 26 | 1536 | \$228,932 |
| SUBCONSULTANTS | | | | | | | | | | | |
| Subconsultants | | | | | | Fee | Mark-up | | | | |
| | | | | | | | | | | | \$0 |
| | | | | | | | | | | | |
| | | | | | | | | | | | \$0 |
| EXPENSES | | | | | | | | | | | |
| Expenses: | | Cost/Unit | Ground | Days | Days | Miles | Units | | | | |
| Mileage | | \$0.66 | | | | 3000 | | | | | \$1,970 |
| | | | | | | | | | | | \$1,970 |
| Subtotal Expenses | | | | | | | | | | TOTAL | \$230,900 |

EXHIBIT C

SCHEDULE OF RATES

FOR

HLA Engineering and Land Surveying, Inc.

Effective January 1, 2023, through December 31, 2023

| | |
|-------------------------------------|-------------------|
| Senior Principal Engineer | \$250.00 per hour |
| Licensed Principal Engineer | \$223.00 per hour |
| Licensed Principal Land Surveyor | \$223.00 per hour |
| Licensed Professional Engineer | \$201.00 per hour |
| Other Licensed Professional | \$201.00 per hour |
| Project Engineer II | \$184.00 per hour |
| Licensed Professional Land Surveyor | \$181.00 per hour |
| Project Engineer I | \$165.00 per hour |
| Contract Administrator III | \$151.00 per hour |
| Senior Planner | \$149.00 per hour |
| CAD Technician | \$145.00 per hour |
| Engineering Technician III | \$136.00 per hour |
| Planner | \$136.00 per hour |
| Resident Engineer | \$136.00 per hour |
| Surveyor | \$134.00 per hour |
| Surveyor on Two Man Crew | \$128.00 per hour |
| Contract Administrator II | \$126.00 per hour |
| Engineering Technician II | \$117.00 per hour |
| Surveyor on Three Man Crew | \$112.00 per hour |
| Contract Administrator I | \$97.00 per hour |
| Engineering Technician I | \$97.00 per hour |
| Administrative/Clerical | \$97.00 per hour |
| Vehicle Mileage | Federal Rate |