

March 31, 2022

Mr. Bill Preston  
Public Works Director  
City of Yakima  
129 North 2<sup>nd</sup> Street  
Yakima, Washington 98901

**Cowiche Canyon Trail  
HLP-1485(024)  
Connecting Washington – Tier Pedestrian & Bicycle  
2022 Supplemental Transportation Budget  
State Funding**

Dear Mr. Preston:

WSDOT is pleased to advise you that the 2022 Supplemental Transportation Budget has revised the above-mentioned project funding through the Connecting Washington (CWA) – Tier Pedestrian & Bicycle program. The state funding is limited as shown below:

<b>Cowiche Canyon Trail</b>	<b>\$2,750,000</b>
<i>2015-17 Available Funding: \$ 17,930</i>	
<i>2017-19 Available Funding: \$ 96,133</i>	
<i>2019-21 Available Funding: \$ 218,837</i>	
<b><i>2021-23 Available Funding: \$2,417,100</i></b>	

In the event the 2021-23 funding is not all reimbursed, WSDOT will request the remaining funding through the 2023-25 budget development. Until the funding is provided by the legislature, WSDOT can only reimburse your agency for the approved work completed each biennium, as reflected above. Therefore, it is critical that the city update the Local Project Report detailing the project's delivery, so that the funding aligns with the city's schedule.

In order to meet the state and federal requirements, the following are required:

- Reporting of benefits and expenditures for transit, bicycle, and pedestrian elements at award and during construction annually is required. (see attached)
- Project expenditures incurred before receiving notice from Local Programs of state fund authorization are not eligible for reimbursement.
- Please refer to the Local Programs webpage for detailed authorization information including: (<https://wsdot.wa.gov/business-wsdot/support-local-programs>)
  - ✓ Local Agency Guidelines (LAG) manual for detailed requirements;
  - ✓ Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) amendments, as applicable;
  - ✓ Funding and billing forms;

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SR 520 Trail Grade Separation at 40<sup>th</sup> Street  
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- ✓ Local Project Report is required to be completed by the end of June and December each year. To access the database you will need an account name and password. Your account name is **Yakima** and your password is **Yakim007**. The password is case sensitive.

Also, the legislature expects that for some projects, costs will be reduced due to the application of practical solutions.

Local Programs encourages all agencies to submit monthly progress billings to ensure timely reimbursement of eligible expenditures.

For assistance please contact Randy Giles, your Region Local Programs Engineer, at 509.577.1780.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay Drye", with a long horizontal flourish extending to the right.

Jay Drye, PE  
Director  
Local Programs

Attachment

JD:st:ml

cc: Christina Wickenhagen, Executive Director, YVCOG  
Randy Giles, South Central Local Programs Engineer

## Connecting Washington Projects – Reporting Requirements

1. **At Contract Award** – report the estimated cost to implement any transit, bicycle or pedestrian project elements.
2. **Annually**, report separately on amounts expended and the funds utilized to benefit transit, bicycle and pedestrians. To assist in approximating the amount of funding spent on a contract, below are some types of work for each of the elements:
  - Transit elements, such as:
    - ✓ Bus pullout
    - ✓ Direct Access On/Off ramp
    - ✓ HOV/HOT Lane
    - ✓ Park and Ride Lot
    - ✓ Transit stops/shelters
    - ✓ Business Access & Transit (BAT) lanes
  - Bicycle elements, such as:
    - ✓ Stand-alone/separate path
    - ✓ Shared use path (50% bicycle/50% pedestrian)
    - ✓ Drainage systems associated with the path (ignore if incidental)
    - ✓ Joint use shoulder including pavement marking & signage (shoulder was widened for bicycles to travel on)
    - ✓ Bike lane on bridge (% based on width of lane to total bridge width)
    - ✓ Bike racks on buses, at trailheads, on local routes or schools
    - ✓ Bike parking stations
    - ✓ Bike share projects
    - ✓ Roadway reconfiguration (road diets) (50% bicycle/50% pedestrian)
    - ✓ Raised crosswalk/intersection (50% bicycle/50% pedestrian)
    - ✓ Curb extensions (bulb out) (50% bicycle/50% pedestrian)
  - Pedestrian elements, such as:
    - ✓ Sidewalk and trails or walking path
    - ✓ Shared use path (50% bicycle/50% pedestrian)
    - ✓ Curb and gutter for sidewalk
    - ✓ Drainage systems associated with the path (ignore if incidental)
    - ✓ Sidewalk on bridge (% based on width of sidewalk to total bridge width)
    - ✓ Electronic Walk Sign with audio speaker (APS)
    - ✓ Lighting at pedestrian crossing ( if easy to break out of illumination system )
    - ✓ Pedestrian lighting
    - ✓ Crosswalk pavement markings and signage
    - ✓ ADA accessible curb ramps
    - ✓ Roadway reconfiguration (road diets) (50% bicycle/50% pedestrian)
    - ✓ Raised crosswalk/intersection (50% bicycle/50% pedestrian)
    - ✓ Curb extensions (bulb out) (50% bicycle/50% pedestrian)
    - ✓ Refuge Islands