

ORDINANCE NO. 2023-_____

AN ORDINANCE adding Section 1.37: Bicycle and Pedestrian Advisory Committee to the City of Yakima Municipal Code.

WHEREAS, The Bicycle and Pedestrian Advisory Committee was established by the Yakima City Council on June 14, 2016; and

WHEREAS, the Bicycle and Pedestrian Advisory Committee was created to provide community-based input for the review, comment and idea generation related to the development, maintenance and planning of the network of facilities for bicycles and pedestrians including public streets, sidewalks, bike paths, pathways and related improvements; and to work with staff, committees, schools, affected residents, and neighborhoods or other interested groups on bicycle/pedestrian projects and implementation; and

WHEREAS, during its October 18, 2022 regular business meeting the Council requested to formalize the Bicycle and Pedestrian Advisory Committee via inclusion in the Yakima Municipal Code; and

WHEREAS, this ordinance formalizes the administrative and organizational details of the committee; now, therefore,

BE IT ORDAINED BY THE CITY OF YAKIMA:

Section 1. Yakima Municipal Code Chapter 1.37: Bicycle and Pedestrian Advisory Committee, shall be added to read as follows:

Chapter 1.37
Bicycle and Pedestrian Advisory Committee

1.37.010	Establishment
1.37.020	Purpose
1.37.030	Membership
1.37.040	Terms of Office
1.37.050	Meetings
1.37.060	Functions and Duties
1.37.070	Vacancies
1.37.080	Removal
1.37.090	Expenditures—Budget
1.37.100	Staff Assistance

1.37.010 Establishment. There is hereby established within the city of Yakima a bicycle and pedestrian advisory committee to be appointed by the City Council to carry out the purposes listed herein.

1.37.020 Purpose. The purpose and intent of the bicycle and pedestrian advisory committee is to provide community-based input for the review, comment and idea generation related to the development, maintenance and planning of the network of facilities for bicycles and pedestrians including public streets, sidewalks, bike paths, pathways and related improvements; and to work with staff, committees, schools, affected residents, and

neighborhoods or other interested groups on bicycle and pedestrian projects and implementation.

1.37.030 Membership.

(a) The committee is comprised of seven voting members appointed by majority vote of the City Council, one of which shall include a representative of the Yakima Greenway.

(b) Members of the committee shall be residents of the City of Yakima, except that this requirement shall not apply to the member representing the Yakima Greenway, nor to non-voting members.

(c) Two employees of the City of Yakima, one from the Planning Division and one from the Engineering Division, may be appointed by the city manager to act as staff liaisons to provide information and reasonable assistance to the committee, but shall not be entitled to vote on any matter before the committee.

(d) One member of the Yakima City Council may be assigned as the representative to the committee, but shall not be entitled to vote on any matter before the committee.

(e) Appointments shall be made to ensure that varied community perspectives are represented and, to the extent possible, reflect the current demographics of the City, including consideration of historically underrepresented communities.

(f) Members shall serve without compensation.

1.37.040 Terms of Office.

The term of office for a committee member shall be four years. Unless removed by Council, members who have served their full term shall continue to serve until their replacement is appointed.

1.37.050 Meetings.

(a) At its first meeting of each calendar year, the committee shall elect a chairperson and a secretary; which persons shall hold office for one year and until their successors are appointed.

(b) The committee should hold, at a minimum, regular monthly public meetings that may be broadcast by the City. The committee may conduct subcommittee meetings during other times and at other dates the committee deems necessary or appropriate. Such subcommittee meetings shall be limited to conducting internal discussions regarding specific projects and formulation of recommendations to the committee.

(c) Minutes of each meeting shall be kept by the secretary and sent to the staff liaisons appointed to the committee and any other City staff person or Council person as determined by the City.

(d) All committee meetings shall be open to the public.

(e) To constitute a quorum for the transaction of business there shall be a simple majority of seated committee members present.

(f) An agenda shall be prepared and distributed by the chairperson prior to each meeting which includes a list of individual items of committee business that are intended to be discussed.

1.37.060 Functions and Duties.

(a) The committee generally shall serve in an advisory capacity to the City Council concerning the development, maintenance and planning of the network of facilities for bicycles and pedestrians within the City or extending into Yakima County or neighboring communities.

(b) The committee shall assist the City Council on specific projects delegated to the committee by the City Council.

(c) The committee shall report to the City Council on an annual basis at a minimum. Reports to Council shall contain a summary of action items taken to date, a list of action items

that are pending, and a summary of any findings made as of the date of the report that are relevant to the committee's purpose or pending action items. The Chair of the committee is responsible for writing any report and forwarding it to the staff liaisons for dissemination and inclusion in a Council meeting agenda.

1.37.070 Vacancies. Any vacancy in the membership of the committee shall be filled for the unexpired term in the same manner as the original appointment.

1.37.080 Removal. The committee may, by majority vote, recommend to the City Council removal of an appointed member upon such grounds as may be deemed appropriate. Failure to attend three consecutive meetings may be cause for removal. The City Council, either after recommendation by the committee, or independently, by majority vote, may remove any appointed member of the committee and declare the position vacant.

1.37.090 Expenditures—Budget. The expenditures of the committee shall be limited to appropriations as determined by the City Council. All services requiring appropriations shall be submitted through the budget of the City Council; provided, however, the City Council may specifically authorize expenditures pursuant to its rules.

Section 2. Severability. If any section, subsection, paragraph, sentence or clause of this ordinance is declared invalid or unconstitutional for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of the ordinance.

Section 3. This ordinance shall be in full force and effect 30 days after its passage, approval, and publication as provided by law and by the City Charter.

PASSED BY THE CITY COUNCIL, signed and approved this 17th day of January, 2023.

Janice Deccio, Mayor

ATTEST:

Sonya Claar Tee, City Clerk

Publication Date: _____

Effective Date: _____