



Purchasing Division Memo

To: City Council
Bob Harrison, City Manager
Scott Schafer, Public Works Director
Jennifer Ferrer-Santa Ines, Finance Director

From: Susan Knotts, Buyer II*

Date: December 30, 2022

Re: Ordinance for Compost Procurement Requirements and Addition to City Municipal Code 1.80

Due to the passing of House Bill 1799, Organic Materials Management, which requires Cities with populations greater than 25,000 to adopt a Compost Procurement Ordinance (CPO) Purchasing will be putting through an Ordinance to amend the City's Code.

This Ordinance will require coordination between Purchasing and Public Works while soliciting projects and reviewing bids. This law requires the City to identify whether compost can be utilized in City funded projects and if so, require the use of compost products in projects such as; landscaping, post-construction soil amendments, applications to prevent erosion, filter storm water runoff, promote vegetation growth, improve stability and longevity of roadways, and green infrastructure.

A big part of this law is reporting. As outlined in this Ordinance, this law requires that City departments using compost materials are to report the volume and cost of compost purchased in a year along with the source(s) of the compost to the Public Works Department. The Public Works Department is also required to submit a report to the Department of Ecology every two years starting December 31, 2024, on; total tons of organic materials diverted and the volume and cost of compost purchased throughout the year and the source(s).

I have attached a draft of the Ordinance. This will be presented to Council on January 17, 2022, during their regular scheduled meeting.

If you have any questions about this Ordinance, please let me know.

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