

**From:** noreply@civicplus.com  
**Sent:** Friday, June 24, 2022 10:44 AM  
**To:** Ruiz, Sy  
**Subject:** Online Form Submittal: Yakima County ARPA Funds Application

## Yakima County ARPA Funds Application

### 2022 Yakima County ARPA Funds Application

Yakima County is accepting applications for American Rescue Plan Act (ARPA) Funding.

To be considered for funding, the individual/organization's (hereafter "applicant") project must align with both a project category as set forth by Yakima County and an expenditure category as set forth by the U.S. Department of the Treasury.

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### Español

Puede cambiar el idioma de este formulario navegando a la esquina inferior derecha de la pantalla.

Haz clic izquierdo en "seleccionar idioma".

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During this application you will have the ability to save your progress so that you may continue at another time. Please be sure to save your progress. You can do so by clicking the "Save Progress" button located at the top of this form.

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Throughout this application, there are several forms that need to be downloaded and saved to your computer. These forms will need to be downloaded, filled out, saved to your computer, and then attached at the bottom of this application prior to submitting.

**Please be sure to download, fill out, and save the following forms to your computer:**

[w-9 Form \(if applying on behalf of a business or nonprofit organization\)](#)

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## ARPA Project Budget Form

**Please attach these forms to this application prior to submitting.**

Requesting Entity Name	City of Yakima
Date	5/6/2022
Project Name	Construction of Multi First Responder's/Aircraft Rescue Fire Fighting (ARFF) facility at the Yakima Air Terminal-McAllister Field

### Yakima County Project Categories

Examples listed below are general in nature, intended to convey a broad illustration of corresponding projects. Please review the following project categories. **By selecting yes or no, please indicate which category your project best aligns with.**

Supporting Recovery	Yes
Reconnecting Community	Yes
Building Resiliency	No
Department of the Treasury Expenditure Category	1.12 Other Public Health Services, 2.11 Aid to Tourism, Travel, or Hospitality

### Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/or incomplete applications will not be accepted. **If you have questions regarding your application, please contact Craig Warner at (509) 574-1313 or [craig.warner@co.yakima.wa.us](mailto:craig.warner@co.yakima.wa.us). (Check all boxes after reading):**

Yakima County ARPA funds will be distributed on a reimbursable basis.	Yes
Applicant's household, organization, and/or clients are located within the County limits of Yakima County?	Yes
Does the proposed project meet at least one of the	Yes

Yakima County Project  
Categories and at least one  
of the Federal Expenditure  
categories detailed above?

Applications will only be  
accepted electronically  
through the application  
process.

Yes

If applying on behalf of a  
business or nonprofit  
organization, did you attach  
a completed W-9 form to  
your application? A fillable  
W-9 form is available below  
for download.

Yes

Upload your completed W-  
9 Form here in PDF or JPG.

COY-W-9.pdf

I have downloaded, filled  
out, and attached the  
required ARPA Project  
Budget form to this  
application before  
submission.

Yes

Upload your completed  
ARPA Project Budget Form  
here in PDF or JPG.

ARPA Project Budget Form ARFF.pdf

I have reviewed and will  
abide by Chapter 2, Part  
200 of the Code of Federal  
Regulation (CFR) and Title 6  
of the Civil Rights Act of  
1964.

Yes

The County will be  
developing and  
implementing a  
communication plan to  
share stories of how ARPA  
funds have impacted the  
community. Applicant  
agrees to participate in  
County communication  
activities, and to provide  
the County with  
information about how

Yes

ARPA funds have impacted the Awardee – either individually or in a corporate capacity – and/or the Yakima County community.

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I understand a project wrap-up report is required upon completion of project.	Yes
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Did you complete the Categorization questions above, read and agree to all Certification statements below, and complete this checklist?	Yes
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## SUBMISSION DEADLINE

**Friday, June 24th, 2022**

**4:30 p.m.**

**Completed applications must be filed electronically and received by the date and time specified. Applications must be electronically filed.**

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### Applicant Information (Business or Nonprofit Organization)

*If applying on behalf of an individual/household, please skip to **Application Information (Individual or Household)**.*

*\* All fields marked as such are required fields. Response required for application to be considered complete.*

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Legal Name of the Applicant (if applicable):	City of Yakima
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Doing Business As (DBA) Name (if applicable):	Field not completed.
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Unified Business Identifier (UBI) Number (if applicable):	397-005-272
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Applicant Street Address:	129 North Second Street
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City	Yakima
State	WA
Zip Code	98901
Applicant Mailing Address (if different from above):	129 North Second Street
City	Yakima
State	WA
Zip Code	98901
Applicant Website (Please enter "N/A" if none):	<i>Field not completed.</i>
Applicant Name:	Sy Ruiz
Applicant Title:	Grant Writer
Applicant Phone Number:	5095756048
Applicant Email Address:	sy.ruiz@yakimawa.gov
Project Contact (if different from applicant):	Jaime Vera, Interim Airport Director
Project Contact Phone:	5095756010
Project Contact Email:	jaime.vera@yakimawa.gov
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Applicant Information (Individual or Household)	
Applicant Street Address:	129 North Second Street
City:	Yakima
State:	WA
Zip Code:	98901
Applicant Mailing Address (if different from above):	129 North Second Street
City:	Yakima
State:	WA

Zip Code:	98901
Applicant Phone:	5095756048
Applicant Email:	sy.ruiz@yakimawa.gov
Applicant Name:	Sy Ruiz
Project Contact (if different from applicant):	<i>Field not completed.</i>
Project Contact Phone:	<i>Field not completed.</i>
Project Contact Email:	<i>Field not completed.</i>
(Section Break)	
Project Evaluation	
Please select the eligible use category that fits your needs:	Public Safety
Describe how the applicant will use ARPA funds, if awarded:	The primary goals for the new Multi First Responder's/Aircraft Rescue Fire Fighting (ARFF) facility is expansion, upgrade to new standard design, and to build a facility to current Federal Aviation Administration standards. The new facility will consolidate staff from multiple facilities into one location and provide living quarters to meet current Yakima City Code and life-safety requirements. ARPA funds will be used for the site survey, environmental review, engineering and predesign work.
Briefly describe the applicant's qualifications to administer the award and produce the project:	City of Yakima Air Terminal maintains all required policies and procedures that address internal controls, record keeping, accounting, payment and audit requirements. Our capacity to administer the award is illustrated throughout the various federal grants (CARES, ARPA, and CRRSA) the Airport has received and administered for operational expenses.
Briefly describe the applicant's capacity to produce this project:	The City of Yakima's Air Terminal Interim Director, Jaime Vera, will be the lead project coordinator. He is experienced in managing federal grant dollars and will be responsible for distributing and monitoring grant funds. Jaime has worked closely with private consultants to develop a project schedule of the construction phases required to build a new Multi First Responder's/Aircraft Rescue Fire Fighting (ARFF) facility.
How does this project support at least one of the Yakima County's Project	The new ARFF building at the Yakima Air Terminal will directly support two project categories– Reconnecting Community and Supporting Recovery. Yakima is largely a drive market

Categories: Supporting Recovery, Reconnecting Community, or Building Resiliency?	destination for meetings, leisure and personal travel due to our limited air service. A new ARFF building will enable the terminal to expand air service and increase enplanements. This project will increase Airport safety and enable the City to provide police and fire services in a timely and effective manner.
How does this project specifically support the Federal Expenditure category identified above in your application?	This project will specifically support Federal Expenditure category 2.11 Aid to Tourism, Travel, or Hospitality and 1.12 Other Public Health Services. The new ARFF building will increase fire and police service capacity to accommodate the future construction of a new Yakima Air Terminal. As a result, this will lead to increased air service and enplanements that will encourage travel and tourism, thereby positively impacting the hospitality industry.
Please indicate how much, if any, other COVID-relief funding your organization has received and what it was used for:	Yakima Airport Terminal received the following COVID-relief funds: \$1.2 Million from Coronavirus Aid, Relief, and Economic Security Act, \$1 Million from Coronavirus Response and Relief Supplement Appropriations Act, \$1.3 Million from ARPA Operations. All three of these COVID-relief funds were strictly used for salaries and utility payments to offset the negative impacts of the COVID-19 pandemic. Airport Concession businesses also received \$74,315 in COVID relief to help address revenue loss.
Please indicate any other COVID-related relief that you have applied for or will be applying for that you are awaiting a response.	The City of Yakima Airport Terminal has not applied for any additional COVID-related relief funds for the proposed ARFF facility.

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## Demonstration of Need

Is this project included in an adopted City/County plan or another documented community need?	This project is included in the Yakima Airport's most recent Federal Aviation Administration (FAA) Capital Improvement Project (CIP) list.
Briefly describe the need of the Yakima community that this project addresses:	The ARFF building will be designed to meet ADA compliance and energy efficient standards. It will house structural fire apparatus' for city civilian responses, ARFF response vehicles for aircraft incidents and fires, and office space/parking for the City of Yakima's police department. New infrastructure design will minimize cost, advance staging techniques to keep the station operational 24/7, manage highly secured sites, and have direct coordination with the airport and nearby facilities.

## Community Support and Partnerships

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Has the applicant secured partnerships within the Yakima County community to achieve the project? Briefly describe such partnerships and list community and/or business partners.	The Greater Yakima Chamber of Commerce, Yakima Valley College, Yakima Valley Tourism, Yakima County Development Association, Downtown Association of Yakima, and Yakima Convention Center all support the ongoing efforts to build a new Airport Terminal building. This support is critical for the construction of a new ARFF facility, since it will provide safety services to the new Airport Terminal building.
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## Financial Support

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Briefly describe non-County funding sources that will provide financial support to this project, if any:	Currently, there are no other non-County funding sources that will provide financial support to this project. The Airport director plans to apply for discretionary funding from the Federal Aviation Administration (FAA) for the construction of the proposed ARFF facility.
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Has the applicant applied for other Federal, State or local funding? If so, describe the source(s) and amount(s) applied for, and any awards received:	The City has not applied for or received any other Federal, State, or local funding due to the lack of eligible funding opportunities for the proposed Multi First Responder's/Aircraft Rescue Fire Fighting (ARFF) facility.
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List any other funding sources (e.g. fees, donations, grants) the applicant has received or is pursuing to support the project:	The Airport director plans to apply for discretionary funding from the Federal Aviation Administration (FAA) for the construction of the proposed ARFF facility. In the meantime, the City will continue to seek grant opportunities through WSDOT Aviation office and other federal funding sources.
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Will the project be complete with requested funds?	Requested fund will not be able to complete the full construction of the ARFF building. Grant funds will be utilized for a site survey, environmental study, pre-design, and engineering. Any remaining funds will be used for the first construction phase which includes utility infrastructure.
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Can the project be completed with an award of partial funding? If so, briefly describe how the project will be adapted if partial funding is awarded:	Partial funding will only cover a portion of the site survey, environmental study, or pre-design and engineering costs. The Airport director will continue to seek additional federal funding opportunities to fully fund this project.
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How will the applicant support the project after ARP funds are no longer available?:	After ARPA funds are no longer available, the Airport will focus on requesting discretionary funding from the Federal Aviation Administration (FAA) to fund this project.
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Has your organization been made ineligible to receive federal assistance due to debarment, suspension, or by voluntary exclusion for lower tier covered transactions?

No

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### Project Budget

Please provide an attached line-item detailed budget (including whether your various match items will be cash or in-kind) for the project in the attachment section at the bottom of this application.

*This form is available for download [here](#)*

*For an example of a line-item detailed budget see example image below:*

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If you have not already, please upload your completed ARPA Project Budget Form here in PDF or JPG.

ARPA Project Budget Form ARFF\_1.pdf

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### Budget Narrative

In the space below, please include any information which you feel may provide useful background on your proposed project budget, such as source and rate at which matching labor costs are calculated, etc.

The requested \$5 million will cover project costs that include site survey, environmental study, pre-design, and engineering. This funding will play a critical role towards the full construction of the ARFF facility.

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### Certification

***By checking "Agree" or "Disagree" on this certification, I understand and affirm that:***

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Yakima County ARPA awards will be distributed on a reimbursement basis. Yakima County will only reimburse those costs

Agree

actually incurred and only after the expense is incurred, paid for, and a signed Request for Reimbursement form (or other form acceptable to the County) has been submitted to the County, including copies of the invoices and payment documents. Purchases/expenses made prior to contract execution are not eligible.

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Business/nonprofit applicants, or an identified partner, must have a Washington State Business License or a documented 501(c)3 or (c)6 designation. Such status is required to be eligible for receipt of ARPA funds. I understand it may take 30-60 days from the date of County Commissioner approval for a contract to be fully executed, and that I cannot expend monies on reimbursable expenses until that time.	Agree
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Applicants may apply for multiple projects, but only one application per project.	Agree
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If awarded, funds will be used only for purposes described in this application. I understand that any award is a one-time award which does not create an obligation or guarantee of continued funding by the Yakima County, and the use of funds is subject to audit by the Washington State Auditor.	Agree
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If awarded, I or my organization intends to enter into a services contract with the Yakima County, provide liability insurance and additional insured endorsement documentation as may be required for the duration of the contract naming Yakima County as an additional insured and in an amount determined by the County.

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I have reviewed, and if awarded funds, will abide by federal and Yakima County procurement policies.

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Awards will be determined by Yakima County in its sole discretion. Applications may be awarded for the full or a partial amount of the total requested, or declined. If not awarded the full requested amount, applicant can decline the award; if not declined, applicant will provide additional information of how a partial award will be expended.

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I certify that I have the legal authority of the individual or organization represented herein to submit this request for funding on its/their behalf, and I further certify that the information submitted is true and correct to the best of my knowledge. I understand that Yakima County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any

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misrepresentation of  
inaccurate information may  
result in a repayment of  
funds.

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In submitting this application, I swear under penalty of perjury under the laws of the State of Washington that the foregoing information contained in this application is true and correct to the best of my knowledge and belief.

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First and Last Name	Sy Ruiz
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Title	Grant Writer
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Date	6/24/2022
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Please attach any supporting materials that would assist us in assessing your application (pre-COVID or COVID); financial statements, operational metrics, key invoices/quotes, a detailed list for proposed use of funds, project plans for water, sewer or broadband infrastructure projects, etc.	<i>Field not completed.</i>
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**PLEASE NOTE: The maximum file size limit for attachments is 25MB. If your file(s) exceed this size, please compress the files (by using a file compression software, such as WinZip) prior to attaching them to this form.**

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Email not displaying correctly? [View it in your browser.](#)