

September 13, 2022

Mr. Bill Preston, PE  
Public Works Director  
City of Yakima  
129 North 2<sup>nd</sup> Street  
Yakima, Washington 98901

**Systemic Pedestrian and Bicyclist Data Collection  
2022 City Safety Selections  
Federal Funding**

Dear Mr. Preston:

WSDOT is pleased to advise you that the above-mentioned safety project was recently selected to receive funding through the Highway Safety Improvement Program (HSIP). The federal funding is limited to the amount shown below:

**Systemic Pedestrian and Bicyclist Data Collection** **\$260,000**

**Scope:** See attached Project Summary – delivered as one contract.

*NOTE: The project is eligible for 100% HSIP funding, for all phases authorized prior to April 30, 2026. If any phase is not obligated by this date, remaining funding will be rescinded, and the agency will need to re-compete for funding or construct the project with local funds. Scope and funding modifications require prior approval from WSDOT Local Programs.*

In order to meet state and federal requirements, the following are required:

- Project expenditures incurred before receiving notice from Local Programs of federal fund authorization are not eligible for reimbursement.
- Please refer to the Local Programs web page for detailed information, including: (<http://www.wsdot.wa.gov/localprograms/>)
  - ✓ Local Agency Guidelines (LAG) manual for the requirements regarding programming, authorization, reimbursement, etc.;
  - ✓ Projects utilizing federal funds must be included in your current Transportation Improvement Program (TIP) as a complete programmed project. Once your TIP amendment is approved, WSDOT will amend the Statewide Transportation Improvement Program (STIP);
  - ✓ Funding and billing forms;
  - ✓ Local Project Report is required to be completed by the end of June and December each year. To access the database you will need an account name and password. Your account name is **Yakima** and your password is **Yakim007**. The password is case sensitive.
- If the project is not actively pursued, or becomes inactive (23 CFR 630), the project is at risk of being cancelled, and funds reprogrammed.
- FHWA requires that all projects are ADA compliant upon completion or the federal funds must be repaid.

Bill Preston  
City of Yakima  
2022 City Safety Selections  
September 9, 2022

As a reminder, Local Programs requires all agencies to submit monthly progress billings to ensure timely reimbursement of eligible federal expenditures.

For assistance please contact Randy Giles, your Region Local Programs Engineer at 509.577.1780.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay Drye", with a long horizontal flourish extending to the right.

Jay Drye, PE  
Director  
Local Programs

JD:st:ml  
Enclosure

cc: Christina Wickenhagen, Executive Director, YVCOG  
Randy Giles, South Central Local Programs Engineer

## Project Summary

**Program:** 2022 City Safety Program

**Date:** August 2022

**Agency:** City of Yakima

**Project Title:** Systemic Pedestrian and Bicyclist Data Collection

**Project Description:** Collect pedestrian and bicyclist count data.

### Detailed Project Description

Collect pedestrian and bicyclist count data. Data to be used to update the agency's systemic safety analysis.

Location: Citywide

### Project Schedule (Estimated)

Project added to the STIP	2/23
Project agreement signed with WSDOT Local Programs	3/23
Begin PE (phase authorized by FHWA through WSDOT)	6/23
Data project complete	11/22
Community/stakeholder engagement complete	11/22
Environmental documents approved by WSDOT	N/A
Begin right-of-way (phase authorized by FHWA through WSDOT)	N/A
Right-of-Way completed (certification by FHWA through WSDOT)	N/A
Contract advertised	N/A
Contract awarded	N/A
Construction complete	N/A

### Project Cost and Award Amount

Phase	Total Cost	Local Match	Amount Awarded
Preliminary Engineering	\$260,000	\$0	\$260,000
Right-of-Way	\$0	\$0	\$0
Construction	\$0	\$0	\$0
<b>Total</b>	<b>\$260,000</b>	<b>\$0</b>	<b>\$260,000</b>

\* Project must obligate construction funds by April 30, 2025 to waive the 10% local match requirement for the construction phase.

If you agree to the project summary described above, please sign or electronically sign below and return to Ed Spilker at [Ed.Spilker@wsdot.wa.gov](mailto:Ed.Spilker@wsdot.wa.gov).

**Concurrence:** I agree to the project summary described above.

**Approving Authority Name (Print):** Bill Preston

**Approving Authority Signature:**  **Date:** 9/1/22