



Allyson Brooks Ph.D., Director  
State Historic Preservation Officer

Federally Funded Grant Agreement  
Between  
*Washington State*  
*Department of Archaeology and Historic Preservation*  
and  
*City of Yakima*

**Grant No.:** FY22-CLG-YAKIMA  
**Grant Title:** Certified Local Government – City of Yakima  
**Effective Date:** October 1, 2021  
**Expiration Date:** September 30, 2022  
**Grant Amount:** \$8,000.00  
**Federal Grant No.:** N/A  
**CFDA No.:** 15.904

Process

Grant Purpose

FRUIT ROW NATIONAL REGISTER HISTORIC DISTRICT NOMINATION  
AREA: Approximately 20 properties. The portion of N. 1<sup>st</sup> Avenue between W. Yakima Avenue to the south and W. D Street to the north.

This agreement is made between The Department of Archaeology and Historic Preservation (DAHP) hereinafter referred to as the DEPARTMENT, and City of Yakima hereinafter referred to as the GRANTEE.

Parties' Contact Information

**DAHP** Contact Person: Michelle Thompson (360) 890-2617  
Email: michelle.thompson@dahp.wa.gov

**DAHP** Contact Person: Marivic Quintanilla (360) 870-6383  
Email: marivic.quintanilla@dahp.wa.gov

**GRANTEE** Contact Person: Trevor Martin (509) 575-6162  
Email: trevor.martin@yakimawa.gov

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## Section 1. Responsibilities of the GRANTEE

- A. The GRANTEE will perform or cause others to perform the work described in the “Scope of Work” (Attachment 1). Additional special conditions or specifics about the work required by this agreement, if any, are in attachments as enumerated and described in Section 3. The GRANTEE agrees to perform the work in accordance with any such special conditions or specifics.
  
- B. The GRANTEE understands that the work called for under this agreement must conform to federal administrative requirements as they relate to the DEPARTMENT, and the GRANTEE agrees to comply with all such requirements. The following documents summarize some of these requirements and are incorporated herein and made a part hereof as though set forth in full:
  - (1) The requirements of 2 CFR Part 200, Subpart F (formerly OMB Circular A-133 for States, Local Governments, and Non-profit organizations.)
  - (2) The “Secretary of Interior Standards and Guidelines for Archaeology and Historic Preservation.” All work under this contract must be in compliance with the relevant Secretary’s Standards and Guidelines e.g. Preservation Planning, Identification, Evaluation, Registration, Historic Research and Documentation, Architectural and Engineering Documentation, Archeological Investigation, Historic Preservation Projects, and Preservation Terminology.
  - (3) The Secretary of the Interior’s “Historic Preservation Fund Grants Manual.” - Latest Revision, June 2007.
  - (4) Historic Preservation Fund Annual Grant Manual and Application, and any Federal budget changes/special conditions applicable thereto.

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- (5) 43 CFR 17 Civil Rights, Subpart A, Implementing Title VI of the Civil Rights Act of 1964; and Subpart B, Implementing Section 504 of the Rehabilitation Act of 1973; and Subpart C, Implementing the Age Discrimination Act of 1975; and subpart E, Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of the Interior.
- (6) Americans with Disabilities Act of 1990, 42 U.S.C. 1201 et seq. (ADA) providing comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.
- c. The GRANTEE agrees to comply with the restrictions of 18 U.S.C. 1913 concerning lobbying with appropriated funds, which provides substantially as follows: “No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation; but this shall not prevent officers or employees of the United States or its departments or agencies from communicating to Members of Congress at the request of any Member, or to Congress through the proper official channels, requests for legislation or appropriations which they deem necessary for the efficient conduct of the public business.”
- d. The GRANTEE agrees to maintain records in a manner which will provide an audit trail to all expenditures reported to the DEPARTMENT. The GRANTEE agrees to keep these records for at least six years following the ending date of the grant. In the event that an audit of the GRANTEE or of the DEPARTMENT should take exception to any expenditure by the GRANTEE, the GRANTEE agrees to refund to the DEPARTMENT on demand the amount determined by the audit as due. In the event that the DEPARTMENT is required to institute legal proceedings to enforce this repayment provision, the DEPARTMENT shall be entitled to its costs

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thereof, including reasonable attorney's fees. When arranging for an audit, the DEPARTMENT should contact the following GRANTEE representative:

**Trevor Martin (509) 575-6162**  
**Email: [trevor.martin@yakimawa.gov](mailto:trevor.martin@yakimawa.gov)**

- E. The GRANTEE agrees to pay all the costs involved in carrying out the terms of this agreement prior to seeking reimbursement as provided for in Section 2A. When seeking reimbursement, the GRANTEE will submit a completed reimbursement form in writing to the DEPARTMENT and provide such documents as an affidavit of publication for newspaper advertising soliciting bids, contracts, photocopies of canceled checks and invoices, and other documents as may be requested by the DEPARTMENT. The DEPARTMENT will provide the GRANTEE with the reimbursement form and guidelines for financial reporting procedures. The GRANTEE agrees to submit its request for reimbursement within thirty (30) days following completion of the work.
- F. The GRANTEE agrees to provide the DEPARTMENT with a completion report following a form provided by the DEPARTMENT. The GRANTEE will submit this report on or before the end date. The GRANTEE agrees that the DEPARTMENT shall have the right to withhold all or part of the payment under Section 2A pending receipt of this completion report.
- G. The GRANTEE agrees that the "Budget" (Attachment 3) shall be a financial guide for the work called for by this agreement. The GRANTEE may exceed the budgeted amounts, but this shall in no way obligate the DEPARTMENT for a greater amount than that stipulated as DEPARTMENT share, and in no event shall the DEPARTMENT be obligated for a greater amount than the Grant Amount. In the event that the GRANTEE should spend less than the budgeted amount on an object or element in the budget, the DEPARTMENT may either reduce its obligation proportionately or it may terminate this agreement. The GRANTEE agrees to maintain records which will render an accurate accounting by the elements or objects in the budget. The actual

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expenditures for the amounts reflected in the budget may vary by 15 percent without requiring an amendment to this grant agreement.

- H. The GRANTEE agrees that the DEPARTMENT shall have the right to terminate this agreement if the GRANTEE shall fail to fulfill in a timely and proper manner its obligations under this agreement or if the GRANTEE shall violate any of the covenants, conditions, or stipulations of the agreement. In case of such termination by the DEPARTMENT, the GRANTEE agrees to return to the DEPARTMENT within thirty (30) days of the effective date of termination, any payments made by the DEPARTMENT to the GRANTEE under the terms of this agreement or any portion of such payments as may be directed by the DEPARTMENT.

The GRANTEE agrees to submit documentation of the work identified in the Scope of Work on or before the grant end date. GRANTEE acknowledges and understands that final work which does not conform to the terms and conditions of this agreement or which does not meet the applicable Secretary of the Interior's Standards will not be reimbursed.

- I. The GRANTEE agrees to submit a "Schedule for Project Completion" (Attachment 2) before beginning work under this agreement. Said schedule form shall list each element described in the "Scope of Work" (Attachment 1) and shall indicate the approximate date when completion of each can be expected.
- J. The GRANTEE will maintain regular contact with the DEPARTMENT regarding the progress of the grant project. The GRANTEE agrees that the DEPARTMENT shall have the right to monitor the work called for by this agreement.
- K. The GRANTEE agrees to use competitive negotiation procedures **for all amounts over \$30,000** for procurement of professional services and subcontracts. GRANTEE agrees to maintain records sufficient to detail the significant history of procurement and to forward evidence of competitive procurement to the DEPARTMENT prior to reimbursement of funds under this agreement.

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- L. The GRANTEE agrees that it, its officers, agents and employees, and any other person or entity performing any work under this agreement, are independent contractors and not employees of the State of Washington.
- M. Federal funds are the basis for this contract. The GRANTEE certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any state / federal department or agency. Should for any reason the Federal funds which are the basis for this agreement become withdrawn, or not appropriated by Federal congress the agreement may be terminated without penalty to the DEPARTMENT.
- N. To the fullest extent permitted by law, the GRANTEE shall indemnify, defend and hold harmless the DEPARTMENT, other agencies of the State of Washington ("State") and all officials, agents and employees of the DEPARTMENT and the State, from and against all claims for injuries or death arising out of or resulting from the performance of the Contract. GRANTEE's obligation to indemnify, defend, and hold harmless includes any claim by GRANTEE's agents, employees, representatives, or any subcontractor or its employees.

GRANTEE expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to GRANTEE's or any subcontractor's performance or failure to perform the Grant. GRANTEE's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

Consistent with RCW 43.17.320.340, the parties shall make every effort to resolve disputes arising out of, or relating to, this Grant through discussion and negotiation.

Should discussion and negotiation fail to resolve a dispute arising under this Grant, the parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by the director of each party and a third party mutually agreed upon by the director of each party. The team shall attempt, by majority vote, to resolve

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the dispute. If the dispute cannot be resolved in this fashion, either party may request assistance from the Governor pursuant to RCW 43.17.330.

- o. The GRANTEE agrees to provide or purchase industrial insurance coverage, as applicable, prior to performing work under this agreement. The DEPARTMENT will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for this GRANTEE, or any sub-grantee or employee of the GRANTEE, which might arise under the industrial insurance laws during performance of duties and services under this agreement. If the Department of Labor and Industries, upon audit, determines that industrial insurance payments are due and owing as a result to work performed under this agreement, those payments shall be made by the GRANTEE; the GRANTEE shall indemnify the DEPARTMENT and guarantee payment of such amounts.
- P. The GRANTEE agrees to include written acknowledgment of National Park Service and Office of Archaeology and Historic Preservation support for all grant-related publications and public information materials including audio-visual and workshop materials. The GRANTEE further agrees that the written acknowledgment shall comply with the form and content stipulated in the "Historic Preservation Fund Grants Manual – 2007."
- Q. The GRANTEE agrees to any additional conditions identified in section 3 and attached to this agreement.
- R. There shall be no discrimination against any person employed by the GRANTEE in connection with work covered by or related to this agreement, or against any applicant for such employment, because of race, creed, color, sex, age, marital status, national origin, or the presence of any sensory, mental, or physical handicap in accordance with Chapter 49.60 RCW. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation and selection for training. The GRANTEE shall insert a similar provision in all subcontracts for services covered by this agreement.

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During the performance of this Grant, the GRANTEE shall comply with all federal and state nondiscrimination laws, regulations and policies.

- s. In accordance with legislative findings and policies set forth in Chapter 39.19 RCW the GRANTEE is encouraged in the participation and use of Minority and Women's Business Enterprise firms certified by OMWBE.
- t. The GRANTEE agrees that for any match specifically identified to this grant agreement by the GRANTEE the GRANTEE will not claim match directly earmarked or identified for this agreement as match for any other grant, agreement or contract. The DEPARTMENT has first and exclusive claim to match provided by the GRANTEE to this agreement as indirect eligible match to the National Park Service, Historic Preservation Fund award to the DEPARTMENT.

**DEPARTMENT:** Grant Amount: \$8,000.00

**GRANTEE:** Minimum Grant Match Amount: \$0.00

## Section 2: Responsibilities of the DEPARTMENT

- A. The DEPARTMENT agrees to reimburse the GRANTEE one hundred (100) percent of its actual authorized expenditures for the purpose of this agreement, provided:
  - (1) The total paid by the DEPARTMENT shall not exceed the amount stipulated in the "Budget" (Attachment 3) as DEPARTMENT share.
  - (2) All expenditures were incurred between the beginning and ending dates of the grant.
  - (3) No expenditures have been previously claimed in any other grant from any agency of the state or federal government.
  - (4) The DEPARTMENT has authority to expend the funds required to meet the obligations contained herein.







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- (5) The GRANTEE has met all requirements contained in this agreement.
- B. The DEPARTMENT agrees to consider requests from the GRANTEE for progress payments if, in the DEPARTMENT'S judgment, the public interest will be served by doing so and if such payments are administratively practical and provided appropriated funds are available for which to issue a progress payment.
- c. The DEPARTMENT may unilaterally terminate all or part of this contract, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this contract.

In Process

### Section 3: Attachments

The following attachments are hereby incorporated into and made a part of this agreement.

Attachment 1	Scope of Work – <i>consisting of two pages</i>
Attachment 2	Schedule of Project Completion – <i>consisting of one page</i>
Attachment 3	Budget – <i>consisting of one page</i>
Attachment 4	State Form A19 Invoice Voucher (attached) – <i>consisting of one page</i>
Attachment 5A	Civil Rights Assurance – <i>consisting of one page</i>
Attachment 5B	Statement of Understanding for Grant Management Requirements – <i>consisting of one page</i>
Attachment 5C	Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – <i>consisting of one page</i>
Attachment 6	Report of Services/Labor Value Appraisal form to be used by GRANTEE to document labor costs – <i>consisting of one page; 20 pages in total</i>

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## Section 4: Amendments

This grant agreement may only be amended if such amendment is in writing (with the exception of the 15% variance for actual expenditures identified in Section 1.G), agreed to and signed by all the parties, and attached hereto.

**DEPARTMENT:**  
WASHINGTON STATE  
AND HISTORIC PRESERVATION

**GRANTEE:**  
CITY OF YAKIMA

\_\_\_\_\_  
BY: ALLYSON BROOKS  
ITS: DIRECTOR

\_\_\_\_\_  
BY: BOB HARRISON  
ITS: CITY MANAGER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Fed Tax ID #

\_\_\_\_\_  
FEDERAL IDENTIFICATION NUMBER

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Attachment #1  
**SCOPE OF WORK**

I. WORK TO BE ACCOMPLISHED: The GRANTEE shall conduct the following activities:

A. CITY OF YAKIMA, FRUIT ROW NATIONAL REGISTER HISTORIC DISTRICT NOMINATION as follows:

a) AREA: Approximately 20 properties. The portion of N. 1<sup>st</sup> Avenue between W. Yakima Avenue to the south and W. D Street to the north.

II. PROJECT MANAGEMENT:

A. NOMINATION PROJECT MANAGER: The GRANTEE shall ensure that the personnel preparing the nomination meet the **professional qualifications in 36 CFR 61**. Before final selection, the GRANTEE shall afford the DEPARTMENT an opportunity to review and approve candidates for the historic preservation consultant completing the nomination.

B. NOMINATION STANDARDS: The GRANTEE shall prepare a nomination to the National Register in accordance with **National Park Service Bulletin 15, How to Apply National Register Criteria for Evaluation; and 16A, How to Complete the National Register Registration Form**. Please see DAHP's Historic District Review Policy for information regarding the required property owner notification standards for historic district nominations:

A Completed Nomination is understood to mean a nomination that has been approved by DAHP staff and is ready to present to the Washington State Advisory Council on Historic Preservation (WACHP). DAHP review and comment is required. DAHP comments must be addressed before the nomination can move forward. GRANTEE must work with DAHP staff regarding timing of nomination completion to ensure that the nomination may be heard at the next available WACHP meeting. Due to meeting scheduling, DAHP acknowledges that the WACHP meeting and final acceptance by the NPS may occur after the grant period has concluded. The GRANTEE shall ensure that the consultant is present when the nomination is heard by the WACHP.

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III. ADMINISTRATION:

- A. GRANT ADMINISTRATION: The GRANTEE shall establish and maintain contact with the DEPARTMENT throughout the grant period as to the status of all grant activities by preparing and submitting the requested documents to the DEPARTMENT at the times indicated in the SCHEDULE FOR PROJECT COMPLETION
- B. The DEPARTMENT will be able to view draft copies of the Historic Structure Report. DAHP requires **two check-in dates** for FY22 grant projects – **April 29** and **July 15, 2022**. If a “draft” is not applicable, then a simple project update is sufficient to illustrate progress. The DEPARTMENT shall respond to the GRANTEE within **14 days** of each draft submittal with comments. If the DEPARTMENT has not responded within 14 days, the GRANTEE shall assume that the DEPARTMENT has no comment on the draft submittals. **Final grant projects are due September 1, 2022.**
- C. DEPARTMENT RESPONSIBILITIES: The DEPARTMENT shall provide the GRANTEE with the information to gain access to the WISAARD ONLINE SYSTEM.
- D. ACKNOWLEDGEMENT: The NOMINATION shall include **in its entirety** the following acknowledgement, disclaimer, and non-discrimination statements:

This nomination has been financed in part with Federal funds from the National Park Service, Department of the Interior administered by the Department of Archaeology and Historic Preservation (DAHP) and the City of Yakima. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior, DAHP, nor does the mention of trade names or commercial products constitute endorsement or recommendation by the Department of the Interior or DAHP.

This program received Federal funds from the National Park Service. Regulations of the U.S. Department of Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age, or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Director, Equal Opportunity Program, U.S. Department of the Interior, National Park Service, 1849 C Street, NW, Washington, D.C. 20240.





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- E. INCOMPLETE OR INACCEPTABLE MATERIALS: Any required materials submitted which are not considered acceptable or complete will be returned to the GRANTEE for completion within the grant period.
  - F. REIMBURSEMENT: The GRANTEE will only be reimbursed for preparing an acceptable and complete nomination during the grant period.
- IV. PRODUCTS: The GRANTEE shall at a minimum submit the following products to the DEPARTMENT:
- A. NATIONAL REGISTER NOMINATION  
Completed Fruit Row Historic District National Register nomination.
  - B. Completion report/Reimbursement request





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Attachment #2  
**SCHEDULE OF PROJECT COMPLETION**

<b>WORK TO BE ACCOMPLISHED</b>	<b>Estimated Starting Date</b>	<b>Estimated Completion Date</b>
Staff selects and contracts with consultant	10/1/21	10/14/21
Consultant begins project work	10/15/21	4/29/22
Consultant/City hold public meeting with HPC and YPC to introduce the project	1/1/22	3/31/22
<b>First draft submitted to DAHP</b>		<b>4/29/22</b>
DAHP reviews First Draft, returns to Staff	5/1/22	5/15/22
Incorporate DAHP comments into first draft report	5/15/22	7/15/22
<b>Second Draft Submitted to DAHP</b>		<b>7/15/22</b>
Consultant/City holds public meeting to present survey results	8/1/22	8/31/22
<b>Final report submitted to DAHP</b>		<b>9/1/22</b>
Submit Reimbursement request to DAHP	9/01/22	9/30/22

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Attachment #3  
**BUDGET**

<b>Salaries</b> <i>(include each position- volunteer or staff – and attach hourly wage justification if needed)</i>	<b>Federal Dollars</b> <i>(CLG grant requested)</i>	<b>Hard Match*</b> <i>(Local government cash match = Staff Hours)</i>	<b>Soft Match*</b> <i>(Donated goods and services = volunteer hours)</i>	<b>Total</b>
<b>Planning Manager</b>			\$2,000	\$2,000
<b>Associate Planner</b>			\$3,500	\$3,500
<b>Preservation Commissioners</b>			\$2,000	\$2,000
<b>Total Element/Object:</b>			\$7,500	\$7,500

**GOODS & SERVICES**

<b>Contract Services</b>	<b>Federal Dollars</b>	<b>Hard Match</b>	<b>Soft Match</b>	<b>Total</b>
<b>Consultant Fees</b>	\$8,000			\$8,000

<b>Materials/Supplies/Equipment</b>				
<b>Black &amp; White Copies</b>		\$20		\$20
<b>Color Copies</b>		\$15		\$15
<b>Large Posters &amp; Maps</b>		\$50		\$50

<b>Total Goods &amp; Services:</b>	\$8,000	\$85		\$8,085
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	<b>Federal Dollars</b>	<b>Hard Match</b>	<b>Soft Match</b>	<b>Total Project Cost</b>
<b>Total Funding Request</b>	\$8,000	\$85	\$7,500	\$15,585

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Attachment #4  
**STATE FORM A-19 INVOICE VOUCHER (attached)**

In Process

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Attachment #5A

U. S. DEPARTMENT OF THE INTERIOR  
CIVIL RIGHTS ASSURANCE

As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include, but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000d-1), which prohibits discrimination on the basis of race, color, or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 *et. seq.*), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of the assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and subrecipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE City Manager
APPLICANT/ORGANIZATION Bob Harrison/City of Yakima	DATE SUBMITTED
APPLICANT/ORGANIZATION MAILING ADDRESS 129 North Second Street, Yakima, WA 98901	BUREAU OR OFFICE EXTENDING ASSISTANCE DEPARTMENT OF ARCHAEOLOGY AND HISTORIC PRESERVATION

DI-1350  
(REV 6/91)

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Attachment #5B

**STATEMENT OF UNDERSTANDING FOR GRANT MANAGEMENT REQUIREMENTS**

- CLGs receiving HPF grant assistance must fulfill the terms of their grant agreement with the state and adhere to all requirements of the National Register Programs Manual. This requirement includes compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 241, as amended, which provides that no person on the grounds of age, race, color, or national origin shall be excluded from participation in, be denied the benefits of, or be subject to discrimination under any activity receiving Federal financial assistance.
- Local financial management systems shall be in accordance with the standards specified in OMB Circular A-128, "Standards for Grantee Financial Management Systems."
- In direct costs may be charged as part of the CLG grant only if the CLG subgrantee meets the requirements of the manual. Unless the CLG has a current indirect cost rate approved by the cognizant federal agency, only direct costs may be charged.
- Grant recipients must maintain auditable financial records in accordance with the General Accounting Office's Standards for Audit of Governmental Organizations, Programs, Activities, and Functions.
- The CLG subgrantee will provide, with request for reimbursement, documentation to support billings (time sheets, front and back canceled checks, etc.) for federal and non-federal share claimed.
- Repayment will be made to the SHPO organization if terms and conditions of the subgrant agreement are not followed or costs claimed are disallowed following audit.

City of Yakima

\_\_\_\_\_

SIGNATURE OF APPLICANT

City Manager

\_\_\_\_\_

DATE

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www.dahp.wa.gov





Allyson Brooks Ph.D., Director  
State Historic Preservation Officer

## Attachment #5C

U.S. Department of the Interior  
**Certification Regarding  
Debarment, Suspension, Ineligibility and  
Voluntary Exclusion**

### Lower Tier Covered Transactions

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 43 CFR Part 12, Section 12.500, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are included in the proposal package. For further assistance in obtaining a copy of the regulations, contact the U.S. Department of the Interior, Acquisition and Assistance Division, Office of Acquisition and Property Management, 18th and C Streets, N.W., Washington, D.C. 20240.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

- The prospective lower tier participant certifies, by submission of this proposal that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Bob Harrison | City Manager

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Allyson Brooks Ph.D., Director  
State Historic Preservation Officer

Attachment #6  
**REPORT OF SERVICES/LABOR VALUE APPRAISAL**

In Process



FORM  
**A 19-1A**  
 (Rev. 5/91)



STATE OF WASHINGTON  
**INVOICE VOUCHER**

AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.

AGENCY NAME
Department of Archaeology and Historic Preservation PO Box 48380 Olympia WA 98504-8343
VENDOR OR CLAIMANT (Warrant is to be payable to)

*INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.*

**Vendor's Certificate:** I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY \_\_\_\_\_  
 (SIGN IN INK)

\_\_\_\_\_  
 (TITLE) (DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For reporting Personal Services Contract Payments to I.R.S.)	RECEIVED BY	DATE RECEIVED
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DATE	DESCRIPTION	QUANTITY	UNIT	AMOUNT	FOR AGENCY USE

PREPARED BY	TELEPHONE NUMBER	DATE	AGENCY APPROVAL	DATE
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DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	REF DOC.	VENDOR NUMBER	VENDOR MESSAGE	UBI NUMBER
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REF DOC SUF	TRANS CODE	M O D	FUND	MASTER INDEX		SUB OBJ	SUB SUB OBJECT	ORG INDEX	WORKCLASS ALLOC	COUNTY BUDGET UNIT	CITY/TOWN MOS	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER
				APPN INDEX	PROGRAM INDEX											

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER
---------------------------------	------	---------------	----------------