



TO: Mayor and City Council

FROM: Jennifer Ferrer-Santa Ines, Director of Finance and Budget

DATE: August 10, 2021

RE: Ordinance creating a Special Revenue Fund 136, Clean City Fund

The City of Yakima developed “Clean City” as a program to address the blight plaguing the community. This program is funded by an increase in Utility Tax imposed on Yakima Waste Systems’ commercial refuse collection and provides for salaries and benefits for 2.5 full-time equivalent (FTEs) Code Compliance Officers and program expenditures.

The Clean City program is currently accounted for in the General Fund. Revenue collection from the increase in Utility Tax totaled \$301,416 in 2020 and is projected to generate \$366,600 in 2021. Program expenditures in 2020 totaled \$243,293 and is estimated to incur current year expenditures amounting to \$349,609.

When a service or program has dedicated resources, unspent resources should be used as intended or for a specific purpose. As a program under the General Fund, unspent resources remain in the General Fund. For 2021, the estimated variance of \$16,991 would remain in the General Fund without approval of this request. If this Special Revenue Fund is approved, the \$16,991 would remain in the Clean City Fund to be used for this specific purpose. Staff is requesting a Special Revenue Fund to account for the Clean City program to ensure that all unspent resources continue to be used specifically for addressing the blight in the City of Yakima.

The attached Ordinance authorizes the establishment of a Special Revenue Fund 136 “Clean City Fund” to account for the utility tax increase imposed on the City’s waste systems’ commercial refuse collection to be used to meet Clean City program objectives. Use of a Special Revenue fund to account for revenues and expenditures in this program will ensure that all resources will be used only for the Clean City program objectives.