



City of Yakima

2103E

Emergency Purchase Order Justification

Requestor Name: Mike Price	Your Department/Division: PW/Wastewater
Requestor Phone: 249-6815	Requisition (PR) Number: PR 43118
Requested Vendor: TTC Construction, Inc.	Cost Estimate (incl. TAX): 75000
Vendor's Address: 12871 Summitview Road, Yakima WA 98909	Vendor E-Mail : ajheckart.ttc@gmail.com
Vendor Contact Name: AJ Heckart	Vendor Phone: (509) 457-3969

1. What is the emergency situation? Describe damages or loss of property or essential services that are/may be a result of this emergency. (Attach extra sheet if necessary.)
120' of wastewater pipe in the vicinity of Summitview and North 31st Ave is not accessible nor maintainable in its current condition, creating a public safety concern for residents. Immediate replacement is required.
2. What labor and/or materials are required? Attach a copy of your quote or estimate.
Contractor will be compensated time and materials at appropriate rates. Costs will include labor, materials, equipment necessary to excavate and replace the sewer pipe. Time/Materials Quote will be accepted prior to work.
3. Did vendor quote prevailing wages, if applicable (e.g. repairs, construction, maintenance)?

Yes ☒ No ☐

4. Was vendor informed of the Intent and Affidavit filing requirements with L&I?

Yes ☒ No ☐

5. Does vendor have a current certificate of insurance on file with the City? Check ICE:
<http://cityice/purchasing/contractor-list/>

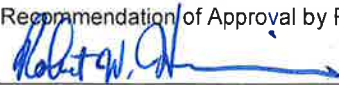
Yes ☒ No ☐

6. Are federal funds being used? If federal funds are being used, a cost price analysis must be done at earliest opportunity and a copy sent to Purchasing.

Yes ☐ No ☒**STATEMENT OF NEED:**

My division's recommendation for an emergency purchase order and waiver of the quote or bid requirements is based upon an objective review of the emergency situation and appears to be in the best interest of the City.

I understand that if this purchase is over \$50,000, or if any change orders to this purchase increase the amount to \$50,000 or over, that our division must initiate and prepare necessary information (Resolution) to advise City Council that there has been an emergency situation requiring immediate action.

1. **Michael A. Price** Digitally signed by Michael A. Price
Date: 2021.02.26 09:59:26 -08'00' 2/26/21
Signature of Division Manager Date
2. **Scott Schafer** Digitally signed by Scott Schafer
Date: 2021.02.26 13:34:27 -08'00' 2/26/21
Signature of Department Head Date
3. **Maria Mayhue** Digitally signed by Maria Mayhue
Date: 2021.02.26 13:42:52 -08'00' 2/26/21
Recommendation of Approval by Purchasing Manager Date
4.  Approval by City Manager Date

Please complete entire form and forward to Purchasing.
Purchasing will forward to the City Manager for final approval.