



Purchasing Division

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NOV 05 2020

PURCHASING DIV.

To: Bob Harrison, City Manager
From: Christina Payer, Buyer I
Date: November 2, 2020
Re: Award RFP 12028P Senior Tours Transportation Services

We are pleased to announce the evaluation process for Senior Tours Transportation Services is complete. This is a potential 5-year contract.

On October 30, 2020 Request for Proposals were accepted from contractors to obtain a new contract to provide Senior Tours Transportation Services for the Harman Center.

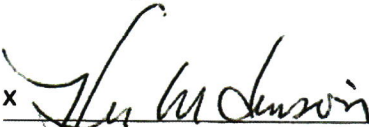
We only received a proposal from one contractor, Transportation Demand Management.

The proposal was reviewed by the buyer and deemed to be a responsive submittal from a responsible bidder. Their submittal was forwarded to Parks and Recreation staff for their review and approval. Since there was only one responsive submittal no evaluation committee needed to be formed to evaluate and score the submittal.


Recommendation of Award is being made to: Transportation Demand Management.

Sincerely,

Christina Payer, Buyer I
Purchasing Division

x 
Ken Wilkinson
Parks & Recreation Manager

11/3/2020
Date

x 
Bob Harrison
City Manager

11/6/2020
Date