



City of Yakima

2008E

Emergency Purchase Order Justification

Requestor Name: Mike Price	Your Department/Division: Wastewater/Stormwater
Requestor Phone: 509-249-6815	Requisition (PR) Number: PR38545
Requested Vendor: TTC Construction	Cost Estimate (incl. TAX): 40,000.00
Vendor's Address: 12871 Summitview Road, Yakima WA	Vendor E-Mail : shekart.ttc@gmail.com
Vendor Contact Name: TTC Construction, Inc	Vendor Phone: 509-457-3969

1. What is the emergency situation? Describe damages or loss of property or essential services that are/may be a result of this emergency. (Attach extra sheet if necessary.)
Industrial waste force main is deteriorated beyond repair. The pipeline currently has holes that are leaking and causing flooding. the proper function of the pipe is critical to safe treatment of waste stream operations.
2. What labor and/or materials are required? Attach a copy of your quote or estimate.
Approximately 200 feet of pipe and associated fittings, pipe bedding, and restoration of dig site. Quote will be for time and materials and will be received at the completion of the project.
3. Did vendor quote prevailing wages, if applicable (e.g. repairs, construction, maintenance)?

Yes ☒ No ☐

4. Was vendor informed of the Intent and Affidavit filing requirements with L&I?

Yes ☒ No ☐

5. Does vendor have a current certificate of insurance on file with the City? Check ICE:
<http://cityice/purchasing/contractor-list/>

Yes ☒ No ☐

6. Are federal funds being used? If federal funds are being used, a cost price analysis must be done at earliest opportunity and a copy sent to Purchasing.

Yes ☐ No ☒

STATEMENT OF NEED:

My division's recommendation for an emergency purchase order and waiver of the quote or bid requirements is based upon an objective review of the emergency situation and appears to be in the best interest of the City.

I understand that if this purchase is over \$50,000, or if any change orders to this purchase increase the amount to \$50,000 or over, that our division must initiate and prepare necessary information (Resolution) to advise City Council that there has been an emergency situation requiring immediate action.

1. **Michael Price** Digitally signed by Michael Price
Date: 2020.05.01 12:39:39 -07'00'

Signature of Division Manager

Date

2. **Scott Schafer** Digitally signed by Scott Schafer
DN: cn=Scott Schafer, o=, ou, email=scott.schafer@yakimawa.gov, c=US
Date: 2020.05.04 10:48:36 -07'00'

5/4/20

Signature of Department Head

Date

3. **Maria Mayhue** Digitally signed by Maria Mayhue
Date: 2020.05.04 11:36:56 -07'00'

5/4/20

Recommendation of Approval by Purchasing Manager

Date

4. **Alex Meyerhoff** Digitally signed by Alex Meyerhoff
Date: 2020.05.05 09:03:34 -07'00'

Approval by City Manager

Date

Please complete entire form and forward to Purchasing.
Purchasing will forward to the City Manager for final approval.