



# Purchasing Division Memo

**To:** City Manager  
**From:** Maria Mayhue, Senior Buyer  
**Date:** September 13, 2019  
**Re:** Award of RFP 11913P – Biosolids Hauling & Land Application Services

We are pleased to announce the proposal and evaluation process for a selecting a Contractor to provide Biosolids Hauling & Land Application Services for the Wastewater Treatment Plant is complete.

On August 30, 2019, Requests for Proposals were accepted from interested parties to provide the City with the specified services. Proposals were received from the following:

- Natural Selection Farms, Inc., Sunnyside, WA
- Tenelco, Inc., Lake Stevens, WA

An Evaluation Committee was formed with the following individuals:

Daryl Bullard, Wastewater Treatment Plant Process Control Supervisor  
Brady Linden, Wastewater Treatment Plant Chief Operator  
Mike Price, Wastewater Manager

Maria Mayhue, Purchasing (non-scoring)

Purchasing reviewed the Proposals for responsiveness to the RFP. All were determined to meet the minimum requirements of the RFP. Reference checks were done for all Proposers.

The Evaluation Committee met on September 13, 2019. All committee members were in attendance. The proposals were subjected to a scoring matrix, where they were judged in three different areas worth a total of 100 points. There were 3 scoring committee members, with a total of 300 points possible.

The Evaluation Committee chose Natural Selection Farms (291 points) as the top scoring Proposer, meeting the requirements of the RFP.

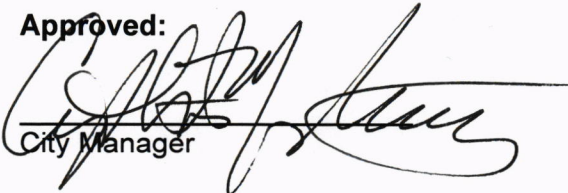
***The committee recommends Natural Selection Farms as the selected Contractor.***

Please approve this Recommendation of Award, as outlined above for these services.

**Approved:**

  
Mike Price, Wastewater Manager

**Approved:**

  
City Manager