MEMORANDUM

July 23, 2019

TO: Mayor Kathy Coffey

Members of City Council

FROM: Scott Schafer, Director of Public Works

Robert Desgrosellier, Chief Engineer (Acting)

SUBJECT: 2019 Capital Improvement Projects: 2nd Quarter

INTRODUCTION

This Quarterly Report is intended to provide an overview of the City's capital improvement projects for the 2nd Quarter of 2019, including current project status, milestones, and any new developments that may significantly alter the schedules or costs of the projects. This narrative discusses Water/Irrigation Division, Wastewater/Stormwater Division and Engineering Division projects.

Garfield Elementary Safety Improvements

This project will make various pedestrian safety improvements in the vicinity of Garfield Elementary School, such as, constructing sidewalk, improving roadway crossings and installing flashers. Funding for this project is from a Safe Routes to School grant in the amount of \$180,000 plus \$80,000 in CDBG funding from "The Seasons" loan payoff. The low bidder was Nelson Construction Company out of Walla Walla with a low bid of \$206,758. Construction began June 17th, the first day school was out. As the School District had requested one-way streets along the school on Jerome and Fairbanks, we held a public meeting May 30th to present the proposal to the parents, teachers, neighborhood and the community. After receiving positive feedback and making minor adjustments to the one-way street limits, we took the one-way street ordinance request to Council on July 16th. The Ordinance passed and Streets Division will make changes to the street signing finalizing the creation of the one-way streets on or about August 16th.

♦ Projected Completion Date: 3rd Quarter 2019

McClure Elementary School Safety Improvements

This project will make various pedestrian safety improvements in the vicinity of McClure Elementary School, such as, replacing and constructing sidewalk, improving roadway crossings and installing a rectangular rapid flashing beacon at the crossing of 24th Avenue and Viola Avenue. The project will also construct sidewalk on Lila Avenue between Karr Avenue and 24th Avenue. Funding for this project is from a Safe Routes to School grant in the amount of \$270,000. Design funds were obligated on July 3, 2018. The required preliminary engineering surveying has been completed and design of the project has begun. Right of way acquisition continues this year and construction will begin in the summer of 2020 after school is out.

◆ **Projected Completion Date:** 3rd Quarter 2020

North 1st Street Corridor Revitalization – 'N' Street to SR-12 (Phase 1) North 1st Street Corridor Revitalization – 'N' Street to MLK Jr. Blvd. (Phase 2)

In 2010, the City received a \$25,000 planning grant through Yakima County SIED funding for the first segment of this project; a comprehensive approach to planning for future improvements to North First Street from "A" Street to the US-12/I-82 Interchange. The North First Street Improvement Study was performed in 2011 to develop a design and action plan to address potential arterial street design alternates including an analysis of resulting traffic flow, streetscape and landscape improvements, and required utility upgrades. The final study document was adopted by City Council on October 11, 2011.

Phase 1: The City applied for and received STP Federal Funds in the amounts of \$250,000 for preliminary engineering and \$2,718,000 for construction. We also applied for and received TIB funding for \$1,000,000; and we added \$1,022,000 of local sewer, water and storm drainage funds and finished the funding with \$1,379,000 of gas tax. After a low bid of \$4,302,953, Tapani Inc. of Battle Ground, WA started project work mid-March. Construction is now more than 60% complete and will continue into November.

Phase 2: 'N' Street to MLK Jr. Blvd., construction is estimated to be about \$11,000,000 and is scheduled to be funded with BUILD Grant or TBD funds, TIB Grant, and Stormwater and Water Enterprise Funds. Huibregtse Louman and Associates (HLA) is designing the project. Due to the amount of work included in Phase 2, and the amount of impacts that it will have to traffic, businesses and private utilities, it has been determined to split Phase 2 into two phases. Phase 2A will perform the construction from MLK Boulevard to 'I' Street. Phase 2B will perform the construction from 'I' Street to 'N' Street. With the establishment of the Transportation Benefit District (TBD), a source of funding for the project has been established, as this project is included on the TBD list of projects. We continue to seek for other grant funding and will re-apply for a TIB grant. HLA is in the process of completing the design.

Earlier this year we applied for an INFRA Grant, (federal funds), to complete the remaining project construction of N. 1st Street southerly to MLK Jr. Blvd.

In early July we also applied for a federal BUILD grant of \$23,400,000 which would include N. 1st, "I" St. to MLK Jr. Blvd and the East-West Corridor from 1st Street to approximately 7th Street.

◆ **Projected completion dates:** FY2019 (and later)

Cascade Mill Redevelopment Project

This project includes multiple tasks to redevelop the former 225-acre Boise Cascade Mill. Yakima was awarded \$23,446,000 in LIFT funding (Local Infrastructure Financing Tool) from the State of Washington to create a Revenue Development Area that will assist in the transition from the former mill to a mixed use economic catalyst including creation of an estimated 4,500 light manufacturing, office park, commercial, retail and entertainment jobs.

The current status of the project includes:

1. The Interchange Justification Report (IJR) was approved on February 22, 2017. The purpose of the IJR is to provide freeway access to a proposed east - west roadway that will connect Terrace Height to north Yakima, and thereby, provide direct access from the I-82 to the former sawmill site. Design of the preferred alignment of this east-west roadway west of the interstate is nearing completion, after which the NEPA documentation will be finalized. The "Connecting Washington" legislation approved last fall provides funds for the improvements to I-82, as well as, the bridges over the interstate and Yakima River.

- 2. Design of a North to South City Boulevard-type Street that will provide access to the mill site. City of Yakima is project lead. The first phase of this project that constructed the southernmost 500 feet of this north - south road (named Bravo Company Boulevard), along with a roundabout that connects Bravo Company Boulevard to Fair Avenue, Lincoln Avenue and MLK Boulevard has been completed. The construction was done by Granite Construction Company for a cost around \$2,425,000. In mid-December 2016, the City supplemented the professional services agreement with Lochner to complete the design of Bravo Company Boulevard from where it currently ends to its connection with 'H' Street at the intersection of 7th Street. The design of the extension of Bravo Company Boulevard is about 90% complete. We are still working with the property owners on acquiring the right of way necessary to construct this section of the roadway. Due to the Yakama Nation appeal of the SEPA, it has been determined to perform NEPA on the entire East-West Corridor/Bravo Company Blvd. Roadway Yakima County will be the lead agency and NEPA will be performed under FHWA direction. The City is participating in the NEPA is a vital project sponsor. On May 2nd, a second meeting was held with the Yakama Nation and other relative agencies as NEPA stake holders to continue work on the NEPA for the roadways and associated landfill cleanup. It is still hopeful that NEPA will be completed in early 2020, and construction of Bravo Company Blvd. could begin later that year. The City is working closely with the DOE and is close to a conclusion of a plan to cleanup under the proposed roadways and associated landfill.
- 3. Preliminary Design and alignment of "East-West Corridor Road" Yakima County project lead for the portion that will stretch from the extended Bravo Company Boulevard to Butterfield Road in Terrace Heights. The existing 'H' Street corridor will be improved from North 1st Street to 7th Street as part of this project. NEPA review is scheduled for the County portion of this project. SEPA review is scheduled for the portion that is under City purview. On April 17th, an open-house / "listening session" was held for the public to provide project information and collect feedback from the community regarding the proposed improvements. Approximately 100 people were in attendance.
- 4. Grant funding research, permitting and options for clean-up and remediation of former City of Yakima municipal landfill has begun. The Department of Ecology (DOE) terminated the Voluntary Cleanup Program that the City had entered into for this property on April 26, 2016. On June 19, 2018, the City signed the Agreed Order (AO) with the Department of Ecology for the cleanup of the site. The AO became official on July 10th. The City is in the process of developing the draft Interim Action Work Plan, which is required by the AO.
- 5. We applied for a \$23,400,000 federal BUILD grant which would construct part of the East-West Corridor from 1st Street to approximately 7th Street; and it would include North 1st Street Corridor Revitalization 'I' Street to MLK Jr. Blvd. (Phase 2).
- 6. The Yakama Nation withdrew their lawsuit after the city withdrew the determination of non-significance. The city is on a path to alleviate the concerns expressed by the Yakama Nation and is going through the formal process to ensure the project complies with NEPA.

Projected completion dates:

- Fair Avenue Roundabout completed: 1st Quarter 2016.
- IJR Approval: 1st Quarter 2017.
- Landfill cleanup: The interim action plan should be completed in late 2018.
- North-South Boulevard (Bravo Company Boulevard): 90% design plans have been completed and it is anticipated that this project will go to bid early 2019.
- East-West Corridor: A professional services agreement has been entered into with HW Lochner for the design of this project. Construction funds to construct the modified interchange and new Yakima River Bridge become available in 2021.

Fruitvale/34th Avenue and River Road/34th Avenue Roundabouts

The City was successful in obtaining a \$914,000 grant for the design and construction of two roundabouts to improve traffic flow and safety at these closely spaced intersections. Preliminary Engineering funds have been obligated and the design has begun in earnest. We have met with employees from WSDOT Traffic Headquarters to discuss the design. They suggested many minor modifications to improve the functionality of the roundabouts, which have been made. We are continuing to design the project and have determined the area of potential effects, which is necessary to complete the environmental documentation. Right-of-way acquisition has started.

◆ Projected Completion Date: 4th Quarter 2020

Cowiche Canyon Trail

This project will construct a 10-foot wide pathway, including two bridges over Cowiche Creek from Powerhouse Road to the existing Cowiche Canyon Trailhead. The trail will be approximately 2 miles long. Funding for the project comes from a \$2 million "Connecting Washington" grant. Perteet, Inc. has completed the 60% design plans for this project and a Property Owner's Meeting was held on February 6, 2018. Following the Stakeholder's Meeting, we met twice with the landowners that live near the project to get their input. Following the second meeting, which was held on July 6, 2018, we believe that we have an alignment that will address their issues. Yakima County has completed additional needed surveying. We plan on meeting with Cowiche Canyon Conservancy and William O. Douglas representatives along with Perteet Engineering to determine the "final" proposed alignment prior to setting up a meeting with Cowiche Canyon property owners. Funds for the construction are now available from the State Legislature; construction will take place in FY2020 at the earliest. We are working on r/way ownership determination prior to proceeding with determination of the final pathway alignment.

◆ Projected Completion Date: 4th Quarter 2020 (or later)

<u>Spring Creek Road – Soccer Complex</u>

This project will reconstruct and widen Spring Creek Road, 36th Avenue and Sorenson Road to three-lane roadways with curb, gutter, sidewalk and street lights to improve the access to the new SOZO Soccer Complex. The City received a \$900,000 SIED grant and a \$900,000 SIED loan for this project. By inter-local agreement, the City has signed an agreement with Yakima County Engineering to aid in the design of this project and they are finalizing the 2nd Phase. TTC Construction of Yakima was the low bidder with a bid of \$1,058,082.42. Construction started April 29th and continues into early August. Bidding for the next phase of work will take place this winter after the JARPA permitting for the wetland mitigation is complete. The 2nd phase of construction will begin next April.

◆ Projected Completion Date: 4th Quarter 2019

River Road, 34th Avenue to 40th Avenue

This project improves River Road from 34th Avenue to 40th Avenue by reconstructing and widening the roadway to a 3-lane section, with curb, gutter, sidewalk, dedicated bike lanes, street lighting and a storm drainage system. A \$1,000,000 SIED grant/loan was obtained for this project. Selland Construction, INC. of Wenatchee, WA, with a bid of \$855,652.14, started construction May 8th and will continue through August and possibly Into September. Curb, gutter, sidewalk and paving was completed as of 7/23/2019. We are raising utility access covers. Street lighting bases and wiring have been installed but street light poles are pending delivery in late August.

◆ Projected Completion Date: 3rd Quarter 2019

<u>Yakima Valley Trolley Barn & Museum Preservation (Enhancement Funds)</u>

Using State Enhancement funds, the City purchased the historic YVT Trolley Repair Barn and Substation on January 31, 2008. Funding also allowed for repairs to the west and south walls and the crane system. That work has been completed. Some funding still remains and will be used to remove and replace approximately 120 feet of bad track starting at the intersection of Yakima Avenue and 6th Avenue, and continue southerly along 6th Avenue. Paperwork for environmental clearance has to be submitted specifically for this deficient crossing. No recent activity.

◆ Projected completion: still on hold

Yakima Valley Trolley Improvements: Heritage Capitol Project Grant

This project will provide minor restoration of the YVT facilities and trolley system and add enhancements to the Trolley Museum and property. Funding comes from a \$50,000 State Heritage Capitol Grant that has been awarded to the city. The funds were matched against Trolley Volunteers labor and other improvement value plus \$90,000 in construction completed by the City. The project consists of many small projects such as reopening the Selah Gap by removing rock slides that covered the rail in the Gap for over a year; replaced 12 trolley poles that were failing or missing; purchased milled boards for the flooring in the Car Barn. Other work will include interpretive displays inside and outside the Trolley Museum; replacing 2 ineffective yard lights with six new LED yard lights, Museum doors, etcetera. We moved ahead on quotes to replicate and install the Museum doorways that will match historic construction and materials; progress continues as we finalized the narratives and photographs identified for exterior and interior interpretive displays as the exterior displays are being manufactured. We are finalizing work on all remaining items prior to the end of the funding biennium, 9/30/2019.

◆ Projected Completion Date: 3rd Quarter 2019

<u>Complete Streets Projects - Transportation Improvement Board (TIB)</u> <u>Funding</u>

Using a Transportation Improvement Board (TIB) grant of \$500,000, we are developing sidewalk projects in five locations to build sidewalk near schools and where sidewalk is missing along school routes.

The project areas are:

Swan Avenue: from McGuiness Park to Campbell Lane, south side;

(tying into sidewalk installed as part of Garfield SRTS project);

Race Street: from 8th Street to Naches Ave., where missing:

(tying into sidewalk installed as part of Adams/Washington SRTS project);

Viola Avenue: from 4th Ave. to 10th Ave., south side;

(tying into and adjacent to Hoover Elementary);

Powerhouse: from Robertson School to Englewood, west side;

Prasch Avenue: from 16th to 20th Avenues, south side – r/way needed; (construct 2020).

(tying into sidewalk as part of the McClure Elementary SRTS project):

The first four projects will be constructed in 2019 and Prasch should be built in 2020.

Swan R/way is now completed, Viola needs one r/way strip purchased while Prasch r/way purchases are under way.

◆ Projected Completion Date: 3rd Quarter 2020

Transportation Benefit District (TBD) Projects (car tab tee revenue)

Using car tab fee revenues that the City of Yakima began receiving in 2018, and the list finalized by Yakima City Council in December, 2017, Streets and Engineering Divisions have worked on and are proceeding with the following projects:

- 1. Naches Ave. Sidewalk Project (Walnut to Pacific) started in 2018 and will continue through 2019 to remove problematic trees that are disrupting sidewalks, replant acceptable trees, repair sidewalks add ADA ramps; \$330,000. Tree removal is complete and replanting and sidewalk repairs will continue into next year. Work is 60% complete.
- 2. 4th Street Sidewalk Project (Walnut to pacific) will start in 2019 to remove problematic trees that are disrupting sidewalks, replant acceptable trees, repair sidewalks add ADA ramps; \$197,000. Tree removal is complete. Replanting and sidewalk repairs will take place next year. Work is approximately 60% complete.
- 3. Mead Ave Sidewalk Project (27th Ave to 28th Ave) will fill in a missing one-half block of sidewalk; Right/way is needed. \$17,000
- 4. River Road Improvement Project (34th Ave to 40th Ave) **started in May, 2019** to widen the roadway, grind & overlay, add street lighting, add sidewalk, bike lanes, curb, gutter, stormwater system; \$118,000 (TBD funds for SIED loan). Work is 90% complete.
- North 1st Street Revitalization Phase 2, "N" Street to "I" Street will start in Spring of 2020 to upgrade water main and add stormwater system, sidewalk, curb, gutter ADA ramps, grind & overlay of road, upgrade/addition of street and ped lighting \$963,000 (TBD funds for 20-year bond).
- ◆ Projected completion: Ongoing

Water/Irrigation Division Capital Improvements Projects

Water Treatment Plant Intake Improvements

The project will evaluate the river and WTP intake structure for potential modifications and improvements to maintain the existing river location and flows to into the intake. We are currently working with Golder & Assoc. for Hydro-technical Engineering Support Services for design, permitting, funding, construction bid and inspection support of a new intake and flood plain stabilization structures. Dept. of Ecology has issued a Watershed grant for \$250,000 for this project. City has budgeted \$700,000 in 2019. A Cultural Survey was conducted and submitted. A few stakeholder meetings have been held; comments from those meetings are being incorporated into the design, as well as a river model being run to confirm proposed improvements. A meeting was held to review model results and suggested modifications to the design. Currently applying for "in river" permits. Contract addendum implemented to complete re-submission and re-design to meet Corps of Engineers requirements. Comments were received from Corps of Engineers and redesign has been complete and submitted.

◆ Projected completion date: 1st Quarter FY 2020

Nelson Dam Replacement

This project will consolidate the river diversions for Fruitvale Canal, Naches Cowiche Canal and Old Union Canal with the existing diversions at the Nelson Dam. We are working on fish screen/intake project options. Discussions are continuing with the Bureau of Reclamation (BOR), Washington Department of Fish and Wildlife, Yakima County, National Marine Fisheries Service, Yakama Nation and Bonneville Power Administration (BPA) on project design and options. A

water right change in point of diversion has been approved by Ecology. An Interlocal Agreement with Yakima County is in place to fit with their flood plain restoration projects. Stakeholders meetings are being held to determine possible design options. Currently budgeting \$5,000,000 in 2019, with balance of project in 2020 -- \$4.7M from County; \$6M Bond; CIP reserves. BOR, BPA and Yakima Basin Integrated Plan funding to be determined. A \$1.8M design and permitting contract is in place with HDR Engineering. Final design and bid documents are scheduled to be complete in December 2020.

Projected completion date: 4th Quarter FY 2021

Hathaway Street Waterline Replacement Project

This project installed 2,650 ft. of 12-inch DI waterline Hathaway Street between N. 6th Ave. and N. 16th Ave., including crossings, services, valves and hydrants. The existing 16-inch OD Steel water main has deteriorated and required periodic repair due to leaks. Replacement of the line reduces unscheduled repairs, as well as improve system operation. The project was coordinated with Wastewater Division improvements along the same portion of Hathaway Street.

HLA Engineering and Surveying, Inc. completed the project design and specifications. Sealed bids were received from five (5) contractors and opened on November 30, 2018, with a low bid of \$1,106,021.39 being offered by **P.O.W. Contracting, Inc.** of Pasco, WA. On July 3, 2019 the project was deemed Substantially Complete. Final clean-up and restoration items continue. Work is 99% complete.

Projected completion date: 3rd Quarter FY 2019

Wastewater Division Capital Improvements Projects

Pipe Rehabilitation - General

The Wastewater Division has identified pipeline segments that need to be rehabilitated or replaced. In addition, the Wastewater Division identified areas where new manholes are needed for access in order to perform the required maintenance on existing sewer pipes. Budget was approved in 2017 to start a pipeline rehabilitation program to address these issues. The City awarded a Professional Services Agreement with HLA Engineering and Land Surveying, Inc. to provide engineering services specific to the identified needs through 2019.

2019 Scheduled Projects:

Wastewater Collection System Improvements - Priority 1

1750 LF of sewer pipe rehabilitation with 14 new manholes in various locations; DW Excavating of Davenport, WA was awarded this project for \$349,821.42; **Project is complete**

Wastewater Collection System Improvements – Priority 2

7600 LF of sewer pipe rehabilitation by CIPP in various locations; Insituform Technologies of Chesterfield, MO was awarded this project for \$464,021.11 **Project is complete**

Wastewater Collection System Improvements – Priority 3 Project is underway (Hathaway Project)

Wastewater Collection System Improvements – Priority 4

Installation of approximately 1,340 linear feet of 12-inch diameter sanitary sewer main, east from 52nd Avenue, including five new manholes. This new gravity sewer main may serve properties to the north and south, and provide a trunk main for sanitary sewer flow from the west. This project is currently on hold due to easement acquisition complications.

Wastewater Collection System Improvements - Priority 5

1100 LF of sewer pipe rehabilitation with 18 new manholes in various locations; Project is in design phase, estimated to bid in Winter 2019/2020

These and future projects will stabilize current conditions of the city's wastewater pipe system and reduce infiltration of groundwater which will save treatment costs and limit the need for upgrades to the Wastewater Treatment Plant. Future projects will be determined based on need and cost.

In addition to these projects, City wastewater crews perform point repairs, manhole rehabilitations, and other maintenance projects that add to the stabilization of the pipe system and reduce infiltration of ground water.

Projected completion date: on-going

Hathaway Street Wastewater line Replacement Project

This project installed approximately 1800 LF of 8-inch sewer main in Hathaway Street between N. 6th Ave. and N. 16th Ave., including side sewer services. This project consisted of installing new sewer as well as replacing a failing sewer line and relocating it in Hathaway where the current sewer is located between 6th avenue and 8th avenue in backyards. This project removed existing connections from the failing sewer line to the new line installed in Hathaway. Replacement of the line will gives City Maintenance crews better access to the sewer main, reduces unscheduled repairs, as well as improves system operation. The project was coordinated with Water Division improvements along the same portion of Hathaway Street.

HLA Engineering and Surveying, Inc. completed the design and the project. Bids were opened on November 30th, 2018. The low bid was awarded to P.O.W. Contracting of Pasco Washington for \$1,106,021.39. On July 3, 2019 the project was deemed Substantially Complete. Final clean-up and restoration items continue. Work is 99% complete.

◆ Projected completion date: 3rd Quarter - FY 2019

Master Plan Updates

The Wastewater Master Plans for Sewer, Storm, and the Wastewater Treatment Facility are scheduled to be updated. The respective 2013 Akel studies for the Sewer Collections system and Stormwater Drainage system require updates due to significant private and public construction projects as well as the 2016 incorporation of the legacy DID system into the City Stormwater Utility. The Yakima Regional Wastewater Treatment Facility (YRWWTF) has undergone multiple improvement projects since the 2014 Draft YRWWTF Masterplan.

Wastewater staff is preparing consultant interviews for the three masterplans individually. Consultant selection and contracts should be completed by years end.

◆ Projected completion date: 4th Quarter - FY 2019

Wastewater System Mill Site Preparation Project

In anticipation of additional wastewater flows from the Mill Site Development, the existing wastewater system in Fair Avenue from the Target shopping center to Beech Street needs to be upgraded. This work will entail upsizing existing sewer main line and installing new sewer. Most likely the project will be completed in two phases.

Best management practices will be evaluated in order to efficiently upsize existing active sewer main lines in some portions of the project and install new sewer main in other areas of the project. Current groundwater conditions as well as soil geology, pipe alignment, disruptions to the public, scheduling phases of construction, as well as trenchless technologies will all be evaluated to ensure the project is successful while mitigating impacts to business owners in the area and the public.

HLA Engineering and Surveying, Inc. has been selected as the engineering design consultant to design the project. Engineering continues on the project since January, 2019; construction is anticipated in January of 2020. Estimated cost for the complete project is \$2,500,000.

Projected completion date: FY2020

Stormwater Capital Improvements Projects

2019 Stormwater Projects

This project will address localized flooding by constructing six projects in different areas of Yakima. Project locations are:

- Englewood Ave./N. 65th Ave.
- Englewood Ave./N. 59th Ave.
- N. 48th Ave./Webster Ave.
- N. 48th Ave./Modesto Way/Madera Way
- Summitview Ave./N. 7th Ave.
- Mead Ave./15th Ave.

The City selected Perteet, Inc. for design and construction management of the project. Project bids were opened on March 28th, 2019. There were six bidders. Wheeler Excavation, Inc. of Benton City, WA, with a bid of \$964,102, was low bidder. Construction started early April and is substantially complete. Contractor is doing final clean-up and project will start soon.

◆ Projected completion date: 3rd Quarter FY 2019

Northside Alleyway Pavement Project

This project will focus on alleyways between Cherry/Garfield and Lewis/Oregon that are failing. Staff continues to work with HLA on project design. Planning to pave approximately 4,000 linear feet of alley way in 2019; addressing storm water drainage.

◆ Projected completion date: 4th Quarter FY 2019

AFFIRMATIVE ACTION GOALS & W/M/DBE PARTICIPATION

Women, Minority and Disadvantaged Business Enterprises (W/M/DBE) utilization has been included in the past but is not included with this report. The Engineering Division continues to request apparent low bidders of public works contracts to document their efforts to achieve the City of Yakima's goal of 10% MBE, WBE or DBE participation goal prior to contract award. However, changes in state law due to the passage of Initiative 200 prohibit certain practices by contracting agencies (i.e. the City) for the award of public works projects such as requiring W/M/DBE subcontracting. While some contractors have voluntarily reported such information in the past, we have not received any such reporting last year.

Although we do not receive such information voluntarily, the City must still meet certain of these federal requirements and each contractor must comply with the Standard Specifications that are included on each City Public Works Contract. The City is responsible to:

- Conduct pre-construction conferences during which Equal Employment Opportunities (EEO) and City policies are discussed with the contractor.
- Monitor on-site compliance with the EEO and City policies.
- Ensure our contractors locate, qualify, and increase the skills of minority groups, women employees, and applicants for employment as required by City policies.
- Ensure the preparation of required EEO and related reports.