

Yakima City Council Committee Minutes
Healthy Communities & Neighborhood Building Committee (HCNB)
 2nd Floor Conference Room
 March 14, 2019

Committee Members	Staff	Others
Councilmember Kay Funk (chair)	Joan Davenport	Tony Courcy
Councilmember Jason White	Sara Watkins	Frank Rowland
	Rosalinda Ibarra	John Haddix
Councilmember Kathy Coffey (absent)	Ken Wilkinson	Adrianne Garner
	Scott Schafer	Anita Quintana
	Joseph Calhoun	Dennis Covell
	Brooke Goosman	
	Joe Caruso	

With a quorum present, Chair Funk called the meeting to order at approximately 10:05 a.m.

Reports from Departments/Commissions

Transit Citizen Advisory Committee (TCA) – nothing to report. Previous meeting canceled due to inclement weather. Next meeting will be in May.

Parks & Recreation Commission (P&R) – Wilkinson shared information regarding the discussion with the City's consultant Counsilman-Hunsaker about the MLK Pool feasibility study. Wilkinson will provide a link to the P&R meeting minutes to include on future HCNB agendas.

Henry Beauchamp Community Center (HBCC) – Adrianne Garner presented a brief report of the 4th quarter activities provided by HBCC. She extended an invitation for volunteers to assist with conducting interviews for the annual 100 Jobs for 100 Kids program.

Historic Preservation Commission (HPC) – Calhoun reported that the consultant (NW Vernacular) for the Fruit Row Inventory project will conduct a walkthrough of the subject area on March 28th. He noted there are still two vacancies on the commission.

Yakima Planning Commission (YPC) – the commission is reviewing text amendments, which include edits to the Wireless Communication chapter as well as items related to zoning and regulatory changes for affordable housing that were referred to YPC by City Council. Chair Funk requested continual updates be provided to HCNB regarding YPC's progress on the matter.

Bike & Pedestrian Committee (BPC) – Calhoun reported that the Pedestrian Plan stakeholder meeting gathered a lot of interest. He asked the Committee how they would like the report presented to which Funk and White indicated staff proceed directly to full Council as previously planned. Staff will provide a link to the BPC meeting minutes and keep the HCNB informed about updates on the proposed Pedestrian Plan. Calhoun added that the BPC has been working with YV-Tech students to develop audio PSA's for future release. Funk shared insight about her experience in New Zealand, particularly how their bike lanes are underutilized.

Tree City Board (TCB) – Calhoun reported the board is preparing for Arbor Day at the Arboretum on April 13th. The TCB will be in attendance hosting an informational booth at the event. Additional information was requested about yard waste composting and leaf collection.

Community Integration Committee (CIC) – Anita Quintana, Chair of the Community Integration Committee, was available and informed that the CIC will be participating in an advisory role to the Complete Count committee for the Census 2020. The CIC has also reviewed the hiring and recruiting processes for the City. HCNB endorsed their participation in the Census 2020 project.

Yakima Police Athletic League Board (YPAL) – Joe Willis reported that the maintenance contract is being finalized and are working on the contract for public services using CDBG funds.

Homeless Program Operations – Watkins noted that the first meeting of the Homeless Coalition will be on March 20th and it's an open public meeting. Nominations of chair and vice-chair positions will likely take place. Funk requested staff provide a link to the Executive Committee minutes and expressed concerns about transparency and data collection. Watkins also reported that the City Council will appoint members to the Ad Hoc Homeless Facility Committee at their next business meeting.

Affordable/Senior/Low Income Housing – Davenport summarized the outcome of the Affordable Housing Council study session held on March 12th. The Council directed action items to the Yakima Planning Commission, Partnership Committee, and City Council. Funk requested that the items referred to City Council be added to the HCNB agenda as standing items for continued updates. Davenport offered, and the Committee agreed to, a presentation on the 2019 Annual Action Plan wrap-up and an update on projects provided through the CDBG/HOME program.

Community and Neighborhood Facilities – Schafer reported that the ad hoc committee finalized the Request for Qualifications (RFQ) for the community pools which was released this week. For the community centers, the RFQ's will be out next month to provide architectural firms sufficient time to respond to both type of facilities. The ad hoc committee will pick a firm to develop the master plan based on the selection criteria. Wilkinson further elaborated on the selection process.

Discuss Potential Amendments to Junk Vehicle Regulations – Brooke Goosman spoke about adopting the RCW's by reference for unauthorized vehicles. The RCW's state that if a city has ordinances regulating junk vehicles they are required to include provisions of the RCW's. She reiterated the benefits in doing so; however she cautioned against removing any local regulations that the City may deem necessary. Caruso shared data collected over the last five years on cases related to junk vehicle complaints. The City responded to about 530 complaints from 2013 to 2018 (not including duplicates), approximately 112 complaints annually. The exact number of vehicles affected was not readily available. Haddix repeated his concerns about the lack of adequate regulations in the enforcement of inoperable vehicles. He distributed ordinances used by the cities of Wapato, Sunnyside, and Everett along with his written remarks on the issue. Following further dialogue, Funk moved to direct Legal staff to provide revisions to YMC 9.47, recognizing the RCW at a minimum and ask for further specificity to address problems identified in the community; and to coordinate with staff resources and provide draft for Haddix's comment; White seconded the motion. Motion carried unanimously. Staff will provide an update at the next HCNB meeting.

Approval of Minutes – White motioned, seconded by Funk, to approve the 1/10/2019 minutes. Motion carried.

Recap of Deliverables –

- Wilkinson to provide a link to the minutes of the Parks & Recreation Commission
- Staff to provide continual updates on the Yakima Planning Commission's progress regarding the affordable housing action items assigned by City Council
- Calhoun to provide a link to the Bike & Pedestrian Committee meeting minutes and provide updates on the potential Pedestrian Plan
- Public Works staff to present information about yard waste composting and leaf collection at April meeting
- HCNB endorsed the Community Integration Committee's participation in the complete count project for the Census 2020
- Add a link to the future meeting minutes of the Homeless Coalition Executive Committee
- For April HCNB – ONDS presentation on the 2019 Annual Action Plan and an update on the projects funded
- Staff to provide minutes of the Ad Hoc Community Facilities Committee
- Legal staff was directed to prepare revisions to YMC 9.47 to provide specificity that addresses identified problems related to junk/inoperable vehicles and coordinate proposed changes with Mr. Haddix. Staff will provide an update at the April HCNB meeting.
- Add Report to City Council on April 2nd business meeting agenda and provide recap of deliverables to Councilmember Funk

Funk announced interpreter services are available with 48 hour advance notice.

Audience Participation – Anita Quintana, on behalf of Pacific Northwest University, extended an invitation to a conference about trauma and the opioid crisis on June 20th-21st. Watkins or Moore to follow up with Quintana regarding a request for a welcome statement.

Funk addressed concerns regarding inappropriate behavior by an audience member during the meeting. The public was encouraged to use the audience participation slips if they wish to speak during that time. Staff will consider moving the audience participation portion to the beginning of the meeting.

Adjourn – White motioned, seconded by Funk, to adjourn. Motion carried unanimously. This meeting adjourned at approximately 11:20 a.m.

Approved by: 

Date Approved: 5

Prepared by: Rosalinda Ibarra, Community Development Administrative Assistant. This meeting was recorded by Y-PAC.