

Yakima City Council Committee Minutes  
**Healthy Communities & Neighborhood Building Committee (HCNB)**  
2<sup>nd</sup> Floor Conference Room  
August 16, 2018

Committee Members	Staff	Others
Councilmember/Chair Kay Funk	Cliff Moore	Adrianne Garner (HBCC)
Councilmember Jason White	Joan Davenport	Steve Mitchell (OIC)
Councilmember Kathy Coffey	Rosalinda Ibarra	Crystal Testerman (YVCOG)
	Ken Wilkinson	
	Scott Schafer	
	Joseph Calhoun	
	Randy Beehler	

With a quorum present, Chair Funk called this meeting to order at approximately 10:05 a.m.

Reports from Departments/Commissions

**Transit Citizen Advisory Committee** – No report.

**Parks & Recreation (P&R)** – No report.

**Henry Beauchamp Community Center (HBCC)** – Adrianne Garner provided a detailed report of 2<sup>nd</sup> quarter activities at the community center. Highlights included: NASA Astronaut Jose Hernandez, Strengthening Families program evaluation and the English and Spanish curriculum costs, Youth Leadership Summit, Summer Reading Challenge, Black Elegance Celebration honoring African-American graduates, Community Clean-Up Day, and National Night Out activities. Steve Mitchell, OIC Director, mentioned concerns about school safety and accessibility issues that were raised by kids at the Youth Leadership Summit. He will follow-up with the Yakima School District Superintendent. A discussion about unlicensed/underage drivers at Davis High School ensued. The Committee agreed to add under Council Reports at the September 11<sup>th</sup> business meeting that the HCNB Chair report their concern on underage/unlicensed drivers parking in the Davis High School parking lot and request that Council consider taking further action to address this issue.

**Historic Preservation Commission (HPC)** – A special meeting was held for the Hotel Maison dedication ceremony. The next meeting is scheduled for August 22<sup>nd</sup>.

**Yakima Planning Commission (YPC)** – The next meeting is August 22<sup>nd</sup>, the commission will continue with public hearings on the 2018 Comprehensive Plan Amendment and text amendments, which include a definition for hotel/motel extended stay.

**Bike & Pedestrian Committee** – White reported that the committee asked for input about seeking funding for a pedestrian master plan. This proposal is in the preliminary stages and more information will be presented in the future if the committee decides to pursue this.

**Tree City Board** – No report.

**Community Integration Committee** – Beehler provided a brief background of the committee activities since its inception. At their last meeting the Community Integration Committee assigned two members to each council committee to track topics of interest. Beehler and Coffey encouraged council members to send the Community Integration Committee any recommendations that they would like the committee to pursue.

Fall 2018 Afterschool Programs / Role of the City – Funk reported that Assistant City Manager Ana Cortez is working on developing an interactive map of child service program providers, such as after-school Parks programs, Central Lutheran, HBCC, YAMA, YMCA, and YPAL. City Manager Moore will follow-up with Cortez. In regards to the Governor's Proviso money, it was reported that the steering committee is currently being developed.

Homeless Operational Model/Administration – Davenport reported that HPPC members, Sara Watkins and Lowell Krueger, gave a presentation of the recommendation of the Governance Committee to the Board of County Commissioners (BOCC) at their July 31<sup>st</sup> meeting. The BOCC took no action but accepted the recommendation and an implementation committee will move

forward with the recommendations. Funk shared that the BOCC discussed removing the management of homeless funding from YVCOG and assigning it to another agency to which Moore responded that the City has no role in that decision. Funk also expressed that YVCOG is providing unacceptable and their information is not timely.

Additional dialogue continued regarding the appropriate process to request and obtain information from YVCOG. As a result, Coffey made a motion, seconded by White, to take forward to the full Council a request to direct that the city liaison Brad Hill request from YVCOG a report on homeless programming and funding. Motion carried unanimously. Moore pointed out that all four Council Committees include homelessness as a topic to discuss, analyze, consider, review data, input and ideas.

Crystal Testerman provided YVCOG agendas for June and July and summarized the actions taken. The Executive Committee approved one year funding for three organizations to receive rental assistance contracts, two organizations to receive domestic violence emergency shelter contracts, two organizations to receive emergency winter shelter hotel/motel contracts, three organizations to receive coordinated entry contracts, and three organizations to receive emergency shelter contracts. Three additional organizations were awarded two-year contracts due to an increased budget. Funk inquired about the \$238,000 RFP (Request for Proposals) process to which Testerman replied that the first \$100,000 came from the emergency fund available only to municipalities and the remainder was awarded through an RFQ (Request for Qualifications) process in which the City was the only applicant. A summary report from YVCOG will be provided at the next meeting that includes details about the scoring criteria, organization proposals, and contracts awarded.

Affordable/Senior/Low Income Housing/Urgent Issues Only – Calhoun provided a presentation on construction/permit activity information for a three year period. He showed the committee how to find that report on the City of Yakima website: [www.buildingyakima.com](http://www.buildingyakima.com) under Documents. Permit activity and valuations has increased this year from the same time period last year. He described several pending and approved multi-family developments, such as West Valley Lodges (438 units), Racquet Lane Townhomes (73 units), Bicycle Apartments (80 units), and VBT Stonewood Apartments (84 units). Discussion continued about funding sources and reporting requirements, specifically for VBT Stonewood Apartments, that comply with the goals and policies of the Comprehensive Plan 2040. Staff would do some research and request information from the developer regarding their requirements to provide subsidized housing, as it is not a criteria for land use review. The City only tracks projects for which it is invested in, such as the Bicycle Apartments and the Yakima Housing Authority Veteran Housing projects which will potentially be receiving CDBG funding.

Community Crosswalks – White explained the painted community crosswalk program that is similar to what the City of Seattle has implemented. White requested that staff review the information provided and report back on whether or not it is financially feasible to do. The City of Yakima does not have a funding source at this time. Coffey expressed concern about the time and efforts that City staff will dedicate to research this. Staff indicated that they can accomplish this request and will report back to the committee with information on what resources are necessary to implement this type of project in Yakima. This request was approved in form of a unanimous motion.

Discussion about naming something after Ester Huey – Wilkinson provided information adopted by Council regarding the policy of naming public parks and recreation facilities. He cautioned them that the naming of a park and/or facility is established based on the following criteria:

- 1- neighborhood, geographic or common usage identification;
- 2- a natural or geological feature;
- 3- an historical figure, place, event, or other instance of historical or cultural significance;
- 4- an individual (living or deceased) or group who has made a significant land and/or monetary contribution to the parks system or who has had the contribution made "in memoriam"; and when the name has been stipulated as a condition of the donation;

- 5- an individual who has contributed outstanding civic service to the City of Yakima primarily in the area of Parks and Recreation and who has been deceased for a period of at least one year.

Wilkinson clarified that the naming of streets does not fall within the purview of this policy. Funk recommended, and the Committee agreed, that the reasonable manner in which to move forward on Councilmember Cousens request to name something after Ester Huey is to refer this discussion to the Henry Beauchamp Community Center Board for their consideration.

Approval of Minutes – Funk proposed an amendment to the July 12<sup>th</sup> meeting minutes. After review and discussion, the following language was agreed to be added to the minutes:

*The 2018-2020 strategic plan of the Healthy Communities and Neighborhoods Building Committee includes, in part: "this committee will discuss, analyze, consider, review data, input and ideas on the following topics: Homeless Resources/ Network".*

*Mayor Coffey said that requests for information with YVCOG should be conducted through Councilman Brad Hill, who is the council liaison to YVCOG. Councilmembers Funk and White think that consideration of homeless resources is within the purview of this committee.*

*Mr. Mattson, of YVCOG, said that he would like to receive information requests from one City committee only. All three committee members agreed that it would be reasonable to ask the full council to make a clarifying decision. This item will be placed on the next full council agenda under "New Business", as a request to have it added to the agenda for discussion at the following meeting.*

Funk motioned, seconded by White, to approve the correction to the minutes. Motion carried unanimously. A motion to accept the July 12<sup>th</sup> minutes as corrected carried unanimously.

Future Items / Recap of Deliverables –

- Include Councilmember White's name be added to the agenda for the Bike/Ped Committee and Community Integration
- Public Works staff to research the community crosswalk idea
- Information on data to assess implementation of affordable housing goals of the Comprehensive Plan 2040 – Moore and Joan to meet and discuss scope of request and possible benchmarking approach

White spoke about the effective response to complaints that are submitted through the Yak Back system. However, he noted that most community members are not aware about the Yak Back program as a resource. Staff recently created a handout with information in English and Spanish of several ways that community members can report complaints and/or violations to City staff. Funk inquired about the progress of the Yak Back program. Beehler will do a Yak Back presentation with follow-up information at the September HCNB meeting.

Funk announced interpreter services are available with 48 hour advance notice.

Audience Participation – none noted.

Adjourn – White motioned, seconded by Coffey to adjourn. This meeting adjourned at approximately 12:02 p.m.; the next meeting is September 13, 2018 at 10:00 a.m.

Approved by: \_\_\_\_\_

*Kay Funk*

Date Approved: \_\_\_\_\_

*Sept 13 2018*